

**Facilities Use Application**

Facilities Use Fee: \_\_\_\_\_

Date: \_\_\_\_\_

Security Deposit: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Cell No: \_\_\_\_\_

Application for uses as per Resolution No. 2009-03-06 (Attached)  
Fee Schedule 2009-01-09 (Attached)

Use of Meeting Room	Use of Theatre area
Use of Earthworks	Use of Courtyards

**Time Requested - Day/Date** \_\_\_\_\_ **Time From:** \_\_\_\_ am/pm to \_\_\_\_ am/pm

**Describe Use – (attach any related information):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Keep the facility clean and orderly, turn off lights and lock doors, return key to Office next day
2. Only approved activity may take place as presented on this application and approved by WPT
3. All trash must be picked removed and must be emptied into the dumpster at the end of the drive
4. The Municipal Building and Grounds may not be used for profit, vendors are not permitted
5. Park only in designated parking area
6. Facilities use requires furnishing the Township with liability insurance naming the Township as co-insured in form and amount satisfactory to the Township, currently, \$50,000.00
7. You agree to indemnify and hold harmless the Township, its Board of Supervisors, agents and employees against any and all claims, demands, litigation and reasonable attorney’s fees, arising out of your use of the Township property including claims of any participants in events, any spectator or anyone else present.

I/We agree with the above - \_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Print or type applicant name

Approved: \_\_\_\_\_, Township Manager      Date: \_\_\_\_\_

Permit effective until \_\_\_\_\_.  
(Any comments are attached and become part of this permit)