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MEMORANDUM

TO: West Pikeland Township Comprehensive Plan Task Force
Steve Ross, Interim Township Manager
Jake Michael, Chester County Planning Commission
Carol J. Stauffer, AICP, Chester County Planning Commission

FROM: Edward A. Theurkauf, RLA, ASLA
Nanci Sarcinello, AICP

DATE: August 20, 2009

SUBJECT: **COMPREHENSIVE PLAN UPDATE
TASK FORCE MEETING #4 SUMMARY
DRAFT REPORT PENDING APPROVAL AT OCTOBER MEETING**

In attendance for the fourth meeting of the West Pikeland Township Comprehensive Plan Task Force were Mario DiBenedetto (Chair), Bill Cracas, Nancy Bartley, Beth Madarang, Judy Belinas, Todd Majors, Melinda Mercurio, Joe Loughran, Lisa Lacroix, Steve Ross (Twp. Mgr.), Carol Stauffer (CCPC), Nanci Sarcinello, and Ed Theurkauf. We discussed the following topics:

1. Task Force meeting 3 summary report was approved as drafted.
2. Mario DiBenedetto spoke briefly regarding the roles of the Task Force, consultants, and himself as chairman of the Task Force.
3. New Task Force member and Supervisor Bill Cracas offered his views on the importance of and historical context of comprehensive planning in the Township.
4. We reviewed the public opinion survey summary report. There was no additional comment.
5. Comp Plan goals and objectives were accepted, with some revisions Open Space/Recreation.

In addition, Melinda Mercurio distributed a narrative goals and objectives prepared by the Arts and Culture Committee.

6. Judy Belinas expressed concerns regarding loss of Township authority in inter-municipal agreements. Carol Stauffer stated that Township authority could not be involuntarily relinquished.

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7. Lisa Lacroix advised the Task Force of the Northern Federation website as a helpful resource. www.northernfederation.com
8. We discussed DASD demographic data and how they may supplement the overall demographic projections. Joe Loughran presented evidence of a dramatic slowdown of residential growth in the Township beginning in 2004.
9. **Action Item: Task Force members should notify Mario if they would like copies of the existing Comprehensive Plan and/or Open Space/Recreation Plan.**
10. Community Facilities Plan:
 - a. Should the Township keep its post office?
 - b. If yes, should it be relocated?
 - c. Does the Township want an elementary school?
 - d. Lack of a church in the Township – diminished opportunity for community gathering
 - e. Place the Black Box theater on the map
 - f. Library should be developed and funded consistent with Landscapes
 - g. Incorporate the HYS parking plan into the Plan
11. Utilities Plan: We discussed trash hauling and recycling options for the Township. For consistency, sewer and water services plan will be deferred until the land use plan is drafted.
12. Transportation Plan: We discussed proposed road improvements on the plan and a Pickering Valley RR rail trail. We also discussed coordinating bike routes with state and county bike route plans.
13. **The Task Force will meet to continue discussion of the Open Space/Rec Plan at a 9-9-09 workshop, and will focus on possible changes from the 2006 Plan, which has been reformatted for inclusion into the Comprehensive Plan. The consultants will work with the Task Force Chair to prepare appropriate materials for discussion. The Task Force Chair will advise the consultants of any pertinent issues or actions resulting from the workshop.**
14. **Community Meeting 2 was scheduled for 1-13-2010 to review and receive public comment on the Comprehensive Plan elements. The meeting should be advertised in the September Township newsletter.**
15. The next Task Force meeting was scheduled for 10-14-09. Topics will include the draft Open Space and Recreation Plan, draft Natural Resources Plan, draft Land Use Plan, and draft Housing Plan.

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We look forward to Task Force Meeting 5 at 7:00 PM October 14, 2009 at the Township's meeting room.