

**WEST PIKELAND TOWNSHIP
1645 ART SCHOOL ROAD
CHESTER SPRING, PA. 19425**

**BOARD OF SUPERVISORS MEETING
FEBRUARY 4, 2008**

The Board of Supervisors of West Pikeland Township met on February 4, 2008 at the Township Meeting Room. Those in attendance were Robert Shemonsky, Chairman; Richard Bright, Vice Chairman; Robert Barker, Supervisor; Harold Hallman III, Supervisor; William Cracas, Supervisor; Jeri L. Diesinger, P.G., Township Manager; Shane Clark, Chief of Police; Guy Donatelli, Solicitor; Harry Miller, Director of Facilities, and Joan Matthews, Township Secretary.

I. CALL TO ORDER: 7:30 P.M.

II. PLEDGE OF ALLEGIANCE

III. EXECUTIVE SESSIONS – Mr. Shemonsky announced that the Board met in Executive Session on January 21, 2008 and February 4, 2008 for real estate discussions.

IV. PERSONS WISHING TO BE HEARD

- A. Bill Smith asked the Board why a combine is still in the Clover Mill field. Chief Clark will contact the owner, Ken Miller and ask for immediate removal.

V. MEETING MINUTE APPROVAL

- A. Minutes of January 21, 2008 Regular Meeting – Mr. Cracas made a motion to approve the minutes of the January 21, 2008 meeting with noted corrections by Mr. Hallman III and Mr. Barker. Mr. Shemonsky seconded the motion. After no further discussion, the motion was carried with all voting Aye.

VI. UNFINISHED BUSINESS

- A. Byers Road Update – Chief Clark reported that a speed survey was conducted between January 10 and January 17, 2008 due to complaints by residents. The survey concluded that the current speed limit is adequate. Chief Clark has scheduled a meeting with PennDOT, Uwchlan and Upper Uwchlan Township to discuss signage, the current speed limit, and concerns of speed and drainage of the curves between Eagle Farms Road and Valley Lane. Mr. Shemonsky recommended that Chief Clark continue with updates at future meetings.
- B. PADOT Response to Intersection at S.R. 113 and Yellow Springs Road – Mrs. Diesinger reported that PennDOT had its engineering consultant complete an engineering and traffic study to determine if a multi-way stop intersection was warranted at S.R.113 and Yellow Springs Road. The study concluded that a multi-way stop intersection was not justified. However, the study did conclude an issue of trees obstructing the sight distance to the left of the intersection for vehicles stopped eastbound on Yellow Springs Road as they look north along Kimberton Road. Mrs. Diesinger will contact the property owner to request trees be trimmed appropriately.

- C. Fee Schedule- Resolution 2008-02-09 – Mr. Cracas made a motion to approve Resolution 2008-02-09 with the noted changes and to reevaluate the fee schedule in September 2008. Following is a list of those changes:
1. A fee of \$200.00 to re-install street signs
 2. Security Deposit for Pine Creek Park more clearly defined.
 3. Cultural Center areas defined by location.
 4. Rental fee of \$50.00 for the meeting room, Monday through Thursday with equivalent security deposit.
 5. Rental fee of \$100.00 for the meeting room, Friday through Sunday with an equivalent security deposit.
 6. Change Event Planning Assistance to Assistance to Private Parties.
 7. The hourly fee of \$50.00 for Assistance to Private Parties.
 8. Fees for Cultural Center can be waived for non-profits.

Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.

- D. Audio Equipment for Meeting Room – Mrs. Diesinger announced the Township solicited bids to provide audio service to the meeting room. DBS Audio was the low quote in the amount \$4,374.00. Mrs. Diesinger wished to thank Paul Dowie for providing cable and his expertise, which lowered the cost of the bid. Mr. Barker made a motion to reject all bids for an audio system for the meeting room. Mr. Shemonsky seconded the motion. After a lengthy discussion, the motion carried with all voting Aye.
- E. Gate House – Report by Ann Ashton – Ann Ashton reported that she has completed an inspection of the Gate House and has concluded a fair market value for a rental fee. The Board authorized the Solicitor to present a lease to the Board at a future date. The Board also agreed to have the Middle Atlantic Electrical Inspector conduct an inspection of the electrical system of the house and submit his comments for future action.
- F. Pine Creek Park - Mr. Barker made a motion to delay any work to be done on the temporary soccer field at Pine Creek Park, and in the interim, have the Park and Recreation Committee research all possible locations to place a temporary practice soccer field within Pine Creek Park and make a recommendation as to the best location for the field back to the Board of Supervisors on or before the March 17, 2008 meeting. The following factors should be considered in the committees' decision:
- Pine Creek Park Master Plan
 - Minimize the impact to neighboring properties
 - Keep the same size of the anticipated temporary field
 - No earth grading will occur but only dirt will be filled into holes
 - No additional parking will be designated/developed at this time.
 - The field is temporary.

Dr. Bright seconded the motion. A lengthy discussion ensued regarding the period to complete a review and requirements regarding the location of the temporary field. Mr. Cracas stated there was a negotiation that was satisfactory with LYA for the present proposed location for the temporary field to be used by March 2008. Mr. Hallman III and Mr. Cracas both stated they saw no reason to re-negotiate the location of the temporary field with LYA. After no further discussion, the motion was carried

with Mr. Shemonsky, Dr. Bright, and Mr. Barker voting Aye, and Mr. Cracas, and Mr. Hallman III voting Nay. Mr. Shemonsky stated that the Board would send a letter to LYA stating the Board's position to provide a small practice field, and plan for a permanent field by the spring of 2008. Charles Knapp requested that the Pine Creek Park Master Plan be placed on the web page.

- G. Horseshoe Trail Road and Messner Road – Mr. Shemonsky made a motion to authorize Caruolo Associates to conduct a traffic calming study for Horseshoe Trail and Messner Road. In addition, the study shall include whether travel on Messner Road should be made two-way. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.

VII. NEW BUSINESS

- A. Invoices to be Paid – Mr. Cracas made a motion to approve the invoices to be paid. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye. Mr. Hallman III abstained from check #1051.
- B. Treasurer – Acceptance of Treasurer Resignation – Mr. Mochwart has decided not to accept the appointment of Treasurer as noted in an email sent to Dr. Bright. Mr. Shemonsky stated that the Treasurer position is now vacant. Mr. Cracas made a motion to appoint Joan Cox as statutory Treasurer, appoint the Finance Committee to determine and keep up to date the recording and efficiency of the financial operations, and he would like to volunteer to work with Tim O'Neil of Lamb McErlane P.C. to deal with the debt questions revolving around the Open Space initiative. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye. Mr. Shemonsky made a motion to set the Bond for Joan Cox at two million dollars. Dr. Bright seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- C. Sale of Township Property – Mr. Barker made a motion to authorize the sale of three police vehicles by J. J. Kane Auctioneers on February 9, 2008 in Plymouth Meeting conditioned upon Solicitor's approval. Mr. Cracas seconded the motion. A lengthy discussion ensued regarding statutory requirements for advertising. After no further discussion, the motion was carried with four voting Aye, and Mr. Hallman III voting Nay.
- D. Chester County Craft Guild – Request to Conduct April Event – Mrs. Diesinger requested the Board consider authorization of the Chester County Craft Guild to hold a craft show at the Cultural Center April 18 through April 20, 2008. Thirty vendors and about 1,000 to 2,000 attendees are expected. Mr. Shemonsky recommended collaborating with Historic Yellow Springs on alternative dates.
- E. Subdivision and Land Development Ordinance updates – Mr. Shemonsky made a motion to accept the proposal to contract Yerkes Associates Inc. to review and prepare a draft to update the Subdivision and Land Development Ordinance not to exceed \$6,500. Mr. Cracas Seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- F. Comprehensive Plan Updates – Mr. Hallman III made a motion to authorize the Township Manager to obtain proposals to complete an update of the Township's Comprehensive Plan. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.

- G. PA Council on the Arts Grant Award – Mrs. Diesinger reported the Township has been approved for a \$1,054 grant from the Pennsylvania Council on the Arts for the support to Chester Springs Studio.
- H. Yasgur Minor Subdivision Plan – Time Extension Request – Mr. Cracas made a motion to approve the 60-day extension for the Jacob Yasgur Subdivision Plan to April 19, 2008. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- I. DARC Request – DARC has requested use of the multi purpose field in Pine Creek Park, June 16-20, 2008. DARC will review this with LYA since both organizations need use of the field the same dates. DARC will re-submit their request later.
- J. Appointment of New Historic Commission Members – Mr. Shemonsky made a motion to appoint Judith Bilenas and Margurite McCreight to the Historic Commission. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- K. Route 113 and Route 401 – Left Turn Signals – Mr. Shemonsky made a motion to approve the quotation from Signal Service Inc., for \$9,956. to install left turn signals in all directions as per the approved PADOT condition diagram. Mr. Barker seconded the motion. Chief Clark requested a manual switch box be installed at the intersection. After no further discussion, the motion was carried with all voting Aye.
- L. Alternate Engineer – Mr. Cracas made a motion to authorize the Township Manager to solicit for an Alternate Engineer. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- M. Open Space Program – The Open Space Committee submitted their recommendations to the Board of Supervisors on the below actions needed. The Board wished to thank the Committee for their dedicated service and professionalism.
1. Appointment of Open Space Program Advisor- Mr. Cracas made a motion to appoint the West Pikeland Land Trust as the advisor to the Board of Supervisors for the Open Space initiative. The Township Solicitor will seek an opinion, post haste, about the legalities in the Commonwealth of Pennsylvania of West Pikeland Township using the West Pikeland Township Land Trust for acquiring real interest in land. Mr. Barker seconded the motion. After a lengthy discussion, the motion was carried with all voting Aye.
 2. Appointment of Open Space Program Third-Party Consultant – Mr. Barker made a motion to appoint Natural Lands Trust as the Open Space Program Third-Party Consultant. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.
 3. Draft Open Space Ordinance – Two draft Ordinances were presented to the Board of Supervisors. Mr. Donatelli will review the drafts and recommended the Board table any motions at this time.

VIII. ANNOUNCEMENTS

- A. Next Board of Supervisors Meeting – Mr. Shemonsky noted that the next Board of Supervisors Meeting would be on Tuesday, February 19, 2008 at 7:30 P.M.

IX. PUBLIC COMMENT

A. Suzanne Kaplan stated that the roofline of the shed next to the barn needs repairs. Mrs. Diesinger stated that the needed repairs will be taken care of when the weather is more cooperative.

B. Wayne Freese from the Financial Review Committee requested the Board authorize the new members. Mr. Barker made a motion to accept the Financial Review Committee charter and scope and committee members Ann Aston, Bob Mochwart, Joseph Loughran, John Borzillo and Wayne Freese. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.

Mr. Shemonsky made a motion the terms of the Financial Review Committee will be at the end of the calendar year of 2008. Mr. Freese questioned the committee having to advertise the location and date of meetings. Mr. Hallman III asked where the transparency was. Mr. Donatelli stated that all Board and Commissions are required to comply with the Sunshine Law by having the time and location advertised compliant to the advertising requirements set forth in the second-class Township code. After no further discussion, the motion carried, with all voting Aye.

C. Gesa Skarloff requested that persons interested in serving on the Arts and Culture Committee submit a volunteer form to the Township office.

D. Beth Madarang asked when a letter from the Board of Supervisors to LYA would be sent stating intentions for the proposed field. Mr. Shemonsky stated that the Board would review a draft, and then send to LYA within the next week.

E. Mrs. Diesinger requested all new Committees submit volunteer forms to the Township for future board member appointments.

X. ADJOURNMENT – Mr. Hallman III made a motion to adjourn the meeting at 10:13 P.M.

Respectfully Submitted,

Joan C. Matthews,
Township Secretary

Draft Meeting Minutes
February 13, 2008