

**WEST PIKELAND TOWNSHIP  
1645 ART SCHOOL ROAD  
CHESTER SPRINGS, PA. 19425**

**BOARD OF SUPERVISORS MEETING  
MARCH 17, 2008**

The Board of Supervisors of West Pikeland Township met on March 17, 2008 at the Township Meeting Room. Those in attendance were Robert Shemonsky, Chairman; Richard Bright, Vice Chairman; Robert Barker, Supervisor; Harold Hallman III, Supervisor; William Cracas, Supervisor; Jeri L. Diesinger, P.G., Township Manager; Shane Clark, Chief of Police; Guy Donatelli, Solicitor; Harry Miller, Director of Facilities, and Joan Matthews, Township Secretary.

**I. CALL TO ORDER: 7:30 P.M.**

**II. PLEDGE OF ALLEGIANCE**

**III. EXECUTIVE SESSIONS** – Mr. Shemonsky announced that the Board met in Executive Session prior to this meeting to discuss real estate and personnel items.

**IV. MEETING MINUTE APPROVAL** – Mr. Cracas made a motion to approve the minutes of the March 3, 2008 meeting. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.

**V. PERSONS WISHING TO BE HEARD**

- A. Bill Smith asked why the combine has not been removed from Clover Mill Road. Chief Clark stated he spoke to Mr. Miller and asked him to remove the combine. Mr. Miller informed him that he would remove the combine as soon as the field conditions allowed. The Secretary will send a letter to Mr. Miller requesting immediate removal.

**VI. REPORTS**

- A. Treasurer's Report – Mr. Shemonsky read the Treasurer's Report as of February 29, 2008.
- B. Police Report – Shane Clark, Chief of Police read the February 2008 Police Report.
- C. Building/Zoning Report – Mr. Shemonsky read the February 2008 Building/Zoning Report.
- D. Planning Commission – Mr. Miller gave a summary of the March 10, 2008 Planning Commission meeting.
- E. Fire and Ambulance – Mr. Shemonsky read the Lionville Fire Company, Uwchlan Ambulance Corps, Kimberton Fire Company, and West End Fire Company reports for February 2008.
- F. Parks and Recreation – Joe Carreiro gave a summary of the Parks and Recreation meeting of March 6, 2008
- G. Financial Review Committee – No report.
- H. Motion to Accept the Reports – Mr. Cracas made a motion to receive the reports. Dr. Bright seconded the motion. After no further discussion, the motion was carried with all voting Aye.

## VII. UNFINISHED BUSINESS

- A. Communications Committee – Suzanne Kaplan presented the Communication Committee’s mission statement, terms, and member list. Mr. Cracas made a motion to approve the organization of the committee as contained in the document. Mr. Barker seconded the motion. Committee members are: Suzanne Kaplan, Paula George, Frank Kaplan, Melinda Mercurio, and Lila Smith. The Committee will meet the third Thursday of each month at 7:30 p.m. at the Township Meeting Room. After no further discussion, the motion was carried with all voting Aye.
- B. Strategic Planning Committee – Dale McCullough presented the Strategic Planning Committee’s mission statement, terms, and member list. Mr. Barker made a motion to approve the organization of the committee in its mission, scope, and members as contained in the document. Dr. Bright seconded the motion. Committee members are: Dale McCullough, Ernie Holling, Mario DiBenedetto, John Fiorillo, Eileen Juico, and Steve Loving. The Committee will meet the second Wednesday of each month at 6:00 p.m. at the Township Meeting Room. After no further discussion, the motion was carried with all voting Aye.
- C. Arts and Culture Committee – John Matthews presented the Arts and Culture Committee’s mission statement, terms, and member list. Mr. Barker made a motion to approve the organization of the committee in its mission statement, terms, and members as contained in the document. Mr. Cracas seconded the motion. The committee members are: John Matthews, Lisa Blue, Charles Conwell, Barbara Orlando, Linda Reichert, Marcia Saunders, Dina Schmidt, and Gesa Skarloff. The Committee will meet the first Monday of each month at 4:00 p.m. at the Township Meeting Room. Mrs. Diesinger stated that the committee would act as a planning commission to make recommendations regarding the selection of quality acts to the Board of Supervisors. Mr. Hallman III suggested the committee include the Parks and Recreation Board in planning. After no further discussion, the motion was carried with all voting Aye. Mrs. Diesinger requested that all committees must submit any proposed expenditures for approval before purchase. The mentioned committees will meet April through December 2008.
- D. Farmers Market at the Mill of Anselma – Mr. Cracas made a motion to approve a special event permit effective until December 31, 2008 to the Mill of Anselma to conduct a Farmers Market once a week. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- E. Open Space Ordinance – Mr. Cracas made a motion to authorize the advertisement of the Open Space Ordinance as presented. Mr. Shemonsky seconded the motion. The Open Space Ordinance will establish the West Pikeland Township Advisory Sub-Committee. After no further discussion, the motion was carried with all voting Aye.
- F. Sale of Former Municipal Building – Mr. Cracas made a motion to authorize the rebate payment to the Millers for \$16,000.00. Dr. Bright seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- G. DARC Request to Use Fields – Mr. Barker made a motion to authorize the DARC request to use Pine Creek Park multi purpose field and pavilion for Youth Soccer Camp, June 23 through 27, 2008. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.

- H. Update on Act 537 Plan – Mrs. Diesinger gave a summary of the progress towards updating the plan and stated that the Township Engineer will submit a report by the end of June 2008.
- I. Exceptional Value Stream Committee Report – Mrs. Diesinger announced that the Exceptional Value Committee has submitted their report on the Exceptional Value designation for the Pickering Creek. Linda Glaum requested the Township Engineer and Solicitor review the report. Mr. Cracas made a motion to table any actions concerning the report until a review is completed by the Township Engineer and Solicitor. Mr. Shemonsky seconded the motion. After no further discussion, the motion was carried with all voting Aye.

**VIII. NEW BUSINESS**

- A. Invoices to be paid – Mr. Cracas made a motion to accept the bills submitted. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- B. 921 Kimberton Road – Preliminary/Final Plan Approval – Mr. Cracas made a motion to approve the Preliminary/Final Land Development Plan for 921 Kimberton Road subject to the following conditions as listed in the February 12, 2008 letter from the West Pikeland Township Planning Commission:
  - 1. That prior to issuance of a Use and Occupancy Permit by the Building/Zoning Code Official, an on-lot septic system or holding tank be installed and operational as approved by the Chester County Health Department.
  - 2. Approval to grant the requested waiver from Section 621(2) of the Township Subdivision and Land Development Ordinance to permit a driveway grade of 12.5%.
  - 3. Items 2, 3, 4, and 5 listed in the Planning Commission letter dated February 12, 2008 have been reviewed by the Township Manager and are found to be administratively complete.

Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.

- C. Natural Lands Trust – Binky Lee Preserve Funding Request – Mr. Barker made a motion to support Binky Lee Preserve and grant the amount of \$2,000.00 to help underwrite the 7<sup>th</sup> Annual Community Picnic and Auction to be held on May 10, 2008. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- D. Electrical Work at the Gate House – Mrs. Diesinger reported that the following three quotes were received for electrical repair at the Gate House:

Integrations	\$4,500.00
Connect-it Electric	\$2,420.00
Chaill’s Electric	\$3,200.00

Mr. Cracas made a motion to approve the proposal submitted by Connect-it Electric for \$2,420.00 to complete electric repairs at the Gate House, and to have the Township Electrical Inspector conduct a final inspection. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.

- E. Park and Recreation Committee Recommendations
  - 1. The Board of Supervisors agreed to have the Chester County Emergency Services and Tom Cooke, Building/Zoning Codes Enforcement Officer complete an inspection and feasibility study of

repairs needed to the Block Maintenance Building and Barn at Pine Creek Park.

2. Mr. Shemonsky made a motion to request a cost proposal not to exceed \$500.00 from Yerkes Associates, to complete an existing site condition plan for all park facilities, which shall include all buildings, streams, and trails, including the scope of work. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.
  3. Mr. Barker made a motion to approve the Phase I one-half size practice field location on the upper bluff in Pine Creek Park with no additional parking, constructed with all work proposed and performed by LYA under the supervision of the West Pikeland Township Parks and Recreation Board. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.
  4. Mr. Cracas made a motion to approve a sub-committee of the Parks and Recreation Board called “Friends of West Pikeland Parks” to aid the Park and Recreation Board by providing volunteers interested in helping the Board obtain its goals. The Parks and Recreation Board shall appoint such volunteers. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.
  5. Mr. Cracas made a motion to approve a sub-committee of the Parks and Recreation Board called “West Pikeland Trail Committee” to aid the Parks and Recreation Board and the West Pikeland Land Trust to establish trails within the Township and to link trails with other townships and help prioritize and identify lands to be protected in order to establish the trail system. The Parks and Recreation Board shall appoint such volunteers. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.
  6. Mr. Cracas made a motion to table a decision on the recommendation to hire a Parks Land Manager under further information is obtained. Mr. Shemonsky seconded the motion. After no further discussion, the motion was carried with all voting Aye.
  7. The Board of Supervisors agreed that the Parks and Recreation Board should submit additional information pertaining to signage on Township property.
- F. LYA – Request for full-size field – Mr. Shemonsky stated that the Board of Supervisors are presently seeking potential sites for a permanent full-sized field and are awaiting soil survey results from the Windolph Knoll property before making a decision.
- G. Philadelphia Herb Society – request for sign approval – The Board agreed that more information would be needed on any deed restrictions relating to the proposed location site of the sign.
- H. Historic Yellow Springs – Use and Occupancy Permit – Mr. Cracas made a motion to authorize Historic Yellow Springs to use the Washington Building for their annual membership meeting on March 29, 2008. Mr. Shemonsky seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- I. Auction Township Equipment – Mr. Cracas made a motion to hire Ted Wiederseim at a flat rate to auction Township equipment and various unused

items. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.

**IX. ANNOUNCEMENTS** – Mr. Shemonsky announced that the next Board of Supervisors meeting would be April 7, 2008 at 7:30 P.M.

**X. PERSONS WISHING TO BE HEARD**

- A. Wayne Freese inquired about who controls the traffic lights at Routes 113 and 401.
- B. Bob Plater Zyberk requested the Township address the site distance problem at the new parking lot entrance.
- C. Rob Kocher asked if stone could be placed in the potholes along Upper Pine Creek Road.
- D. Sandy Heilman asked if the Pine Creek Bridge Park entrance bridge has been inspected for repairs due to the loud noise every time a car passes over it. Mrs. Heilman wished it noted that she has made this request repeatedly in the past. Mrs. Diesinger stated that an inspection is scheduled.
- E. Procurement Card – Mr. Shemonsky made a motion to authorize the Treasurer to obtain a procurement card that includes a rebate program. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.

**XI. ADJOURNMENT** – Mr. Barker made a motion to adjourn the meeting at 9:39 P.M.

Respectfully Submitted,

Joan C. Matthews,  
Township Secretary