

**WEST PIKELAND TOWNSHIP
1645 ART SCHOOL ROAD
CHESTER SPRINGS, PA. 19425**

**BOARD OF SUPERVISORS MEETING
April 21, 2008**

The Board of Supervisors of West Pikeland Township met on April 21, 2008 at the Township Meeting Room. Those in attendance were Robert Shemonsky, Chairman; Richard Bright, Vice Chairman; Robert Barker, Supervisor; Harold Hallman III, Supervisor; William Cracas, Supervisor; Jeri L. Diesinger, P.G., Township Manager; Shane Clark, Chief of Police; Guy Donatelli, Solicitor, and Joan Matthews, Township Secretary.

I. CALL TO ORDER: 7:30 P.M.

II. PLEDGE OF ALLEGIANCE

III. EXECUTIVE SESSIONS – Mr. Shemonsky announced that the Board met on April 17, 2008 in Executive Session to discuss personnel items.

IV. MEETING MINUTE APPROVAL – Mr. Cracas made a motion to approve the minutes of the April 7, 2008 meeting. Dr. Bright seconded the motion. After no further discussion, the motion was carried with all voting Aye.

V. PERSONS WISHING TO BE HEARD

A. Jim Butchkoski wished to thank Jeri Diesinger, P.G., Amber Clark and Joan Matthews for their assistance to the Chester County Craft Guild Craft Show over the weekend.

VI. REPORTS

A. Treasurer's Report – Mr. Shemonsky read the Treasurer's Report as of February 29, 2008.

B. Bills for Approval – Mr. Cracas made a motion to accept the bills submitted. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye. Mr. Hallman III abstained from check #1194 and a Citadel credit card purchase at Hallman's store on March 25, 2008 in the amount of \$103.12.

C. Arts and Culture Committee – John Matthews gave a summary of the committee's first meeting. Mr. Shemonsky made a motion to appoint James Fleming to the committee. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.

D. Building/Zoning Report – Mr. Shemonsky read the March 2008 Building/Zoning Report.

E. Communications Committee – Suzanne Kaplan summarized the committee's first meeting. Jim Butchkoski has been appointed committee chairman.

F. Emergency Management Planning Committee – Mr. Hallman III stated that he is still seeking volunteers to serve on the committee. Mrs. Matthews will contact the existing Emergency Management Team to have them complete a volunteer form to participate in the committee.

G. Financial Review Committee – Wayne Freese summarized the committee's meeting minutes.

H. Fire and Ambulance – Mr. Shemonsky read the Lionville Fire Company, Uwchlan Ambulance Corps, Kimberton Fire Company, and West End Fire Company reports for March 2008.

I. Police Report – Shane Clark, Chief of Police read the March 2008 Police Report.

- J. Planning Commission – Mrs. Diesinger gave a summary of the April 14, 2008 Planning Commission meeting. Mrs. Diesinger noted that the Planning Commission requested more time to review the ACMEC Conditional Use Application and the applicant granted a time extension. The Planning Commission will review the ACMEC Conditional Use Application at their May 12, 2008 meeting. It was noted that Chairman Frank Best submitted the Planning Commission’s report for 2007.
- K. Parks and Recreation – Joe Carreiro gave a summary of the Parks and Recreation meeting of April 3, 2008. Mr. Shemonsky requested the Park and Recreation Board meet more frequently the next two months to complete their recommendations to the Board regarding the Windolph Knoll Master Plan. Mr. Shemonsky also noted that the Township is accepting volunteer applications to serve on the Master Plan Committee. Mr. Shemonsky made a motion to have the Park and Recreation Board submit their recommendations for a full-sized field for immediate and long range needs at Pine Creek Park. Mr. Cracas seconded the motion. Mr. Barker requested that the Park and Recreation make recommendations regarding the proposed buffer of trees along the Heilman property in Pine Creek Park. After no further discussion, the motion was carried with all voting Aye.
- L. Land Trust – Jim Rowan gave a summary of the Land Trust report submitted to the Board.
- M. Strategic Planning Committee – No report.
- N. Motion to Accept the Reports – Mr. Barker made a motion to receive the reports. Mr. Shemonsky seconded the motion. After no further discussion, the motion was carried with all voting Aye.

VII. UNFINISHED BUSINESS

- A. Sale of Municipal Property – Mrs. Diesinger announced there will be a public auction of miscellaneous municipal property on Wednesday, June 11, 2008 at 12:00 Noon. A public notice will be advertised ten (10) days prior to the sale.
- B. Horseshoe Trail and Messner Road Traffic Study Recommendations – Mrs. Diesinger presented the traffic study completed by Caruolo Associates for discussion. Mr. Cracas made a motion to postpone the recommended improvements until the budget session of 2009. The motion did not carry. A lengthy discussion ensued regarding the recommendations. Mr. Barker made a motion not to consider the recommendations but to make consideration to alternative calming traffic practices. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with Mr. Barker, Mr. Shemonsky, and Mr. Hallman III voting Aye.
- C. Update on Act 537 Plan-Soil Survey at Windolph Knoll – Mrs. Diesinger summarized the soil survey report for Windolph Knoll. Mr. Hallman III made a motion to authorize the Township Manager to schedule an inspection of test pits by DEP soil scientist to confirm the report results. Mr. Shemonsky seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- D. Yellow Springs Farm – Approval of Planning Module – Resolution 2008-04-12 – Mr. Cracas made a motion to adopt Resolution 2008-04-12 approving the planning module for Yellow Springs Farm. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- E. Procurement Card – Resolution 2008-04-13 – Mrs. Cracas made a motion to adopt Resolution 2008-04-13 to obtain individual procurement cards. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.

- F. Report on Bridge Inspection – Mrs. Diesinger stated that the report will be discussed at the next Board of Supervisor’s meeting.
- G. Salt Storage – Mrs. Diesinger reported that East Pikeland Township has granted salt storage until the end of September 2008. A thank you letter will be sent to East Pikeland Township. Mrs. Diesinger requested that the installation of a salt storage facility be considered by the Board of Supervisors.

VIII. NEW BUSINESS

- A. Horseshoe Trail Club request – Ingrid Cantarella-Fox of Horse-Shoe Trail Club stated they would like to move the trail around the curve of Horseshoe Trail by bench cutting into the side of the hill and requested recommendations from the Township how to not disrupt the sides of the road. Mrs. Diesinger will have a site visit with Ms. Cantarella-Fox.
- B. Newcomen Road Turnaround Request – Residents on Newcomen Road in both West Pikeland and Charlestown Townships have requested the cul-de-sac be expanded large enough for trash removal and mail trucks to turn. Mr. Cracas made a motion that the Township Manager meet with officials from Charlestown Township and residents to ratify an agreement to expand the cul-de-sac at Newcomen Road. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- C. Braefield Road Dedication Request – Mrs. Diesinger will research the matter for discussion at a future meeting.
- D. HYS Funding Request – for Summerfest and Holiday Stroll – Mr. Barker made a motion to approve \$1,800.00 for funding Summerfest and Holiday Stroll events activities by Historic Yellow Springs. Mr. Shemonsky seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- E. Resolution 2008-04-14 Manager’s spending limit increase – Mr. Cracas made a motion to adopt Resolution 2008-04-14 to increase the Township Manager’s spending limit to \$2,500.00. Mr. Barker seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- F. Mowing Contract – Mr. Hallman III made a motion to approve the granting of a mowing contract for the municipal parking lot. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye. The following bids were submitted:

Green Ridge Landscaping	\$4,218.75
M & M Landscaping	\$5,000.00

Mr. Donatelli reviewed the bid bonds submitted and found Green Ridge Landscaping to be a non-compliant bid. Mr. Shemonsky made a motion to reject Green Ridge Landscaping bid as a non-compliant bid and award the municipal parking lot mowing contract to M. & M Landscaping. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.

- G. New Hire – Mr. Cracas made a motion to approve the hiring of John Lambert as part-time public works employee. Dr. Bright seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- H. Manager as agent for Open Space Grants – Resolution 2008-04-15 – Mr. Barker made a motion to adopt Resolution 2008-04-15 authorizing the Township Manager to serve as the Township agent to execute documents relative to Open Space Grant applications. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.

IX. ANNOUNCEMENTS

- A. Mr. Shemonsky announced that the next Board of Supervisors meeting would be May
- B. Mr. Shemonsky announced that the ACMEC Conditional Use hearing scheduled for April 17, 2008 was cancelled and has been rescheduled to May 22, 2008 at 7:00 p.m.

X. PERSONS WISHING TO BE HEARD – There was no discussion.

XI. ADJOURNMENT – Mr. Barker made a motion to adjourn the meeting at 9:50 P.M.

Respectfully Submitted,

Joan C. Matthews,
Township Secretary