

**WEST PIKELAND TOWNSHIP
1645 ART SCHOOL ROAD
CHESTER SPRINGS, PA. 19425**

**BOARD OF SUPERVISORS
SPECIAL BUDGET MEETING OF OCTOBER 12, 2009**

The Board of Supervisors of West Pikeland Township met on October 12, 2009 at the Township Auxiliary Meeting Room. Those in attendance were Robert Shemonsky, Chairman; William Cracas, Supervisor; Richard Bright, Supervisor; Harold Hallman III, Supervisor; Stephen J. Ross, Township Manager; Shane Clark, Chief of Police and Joan Matthews, Township Secretary.

- I. CALL TO ORDER:** 6:00 P.M.
- II. REVIEW OF 2010 BUDGET** – The following items were discussed:
- A. Wayne Freese requested that the Treasurer and Township Manager review the anticipated Real Estate revenues project for 12/31/09.
 - B. Chief Clark stated that account 331.110 should be reduced to \$40,000.00.
 - C. A discussion ensued regarding increasing the fees for Contractor Registration.
 - D. Mr. Shemonsky requested Mr. Ross to review the lease with Downing Hills Christian Fellowship and inquire if they are going to extend their lease for 2010.
 - E. Mr. Shemonsky noted that the Township is anticipating making application for the Chester County Tourism Grant.
 - F. Lila Smith asked why the Historic Commission is only being allocated \$100.00 for 2010. Mr. Ross responded that the Historic Commission has not submitted a proposed budget for 2010.
 - G. The Board questioned what the “sign post” account 400.3900 is.
 - H. Mr. Hallman III suggested the Township newsletter be sent out with a resident email list instead of regular mail. Mr. Shemonsky suggested sending a postcard informing the residents that the newsletter is on the Township website and if they do not have access to a computer to call the Township requesting to be on the mailing list.
 - I. Mr. Freese asked if any of the personnel are receiving increases. Mr. Ross stated that personnel matters will be discussed in Executive Session following this meeting.
 - J. Mr. Ross stated that the SALDO account under Engineering should be \$00 since Yerkes is currently doing the revision at no cost.
 - K. Mr. Freese suggested more funds be allocated for engineering. Mr. Cracas and Mr. Hallman III stated the Township should go back to a more cost effective engineer.
 - L. Mr. Freese stated that the Palmer House Lease states the Township is not responsible for roof repairs. The Board agreed that the

Township should take care of roof repairs. Mr. Ross stated he will obtain cost estimates for the needed repairs and make his recommendations to the Board. Mr. Ross noted that the Gate House is also in need of various repairs.

- M. Mr. Ross noted that 410.1300 Police Protection Salary should be \$290,000.00.
- N. Mr. Ross noted that 410.9000 should be police expenditure.
- O. Mr. Freese suggested that the police schedule hours of coverage should be reduced and the current patrolman vacancy not be filled. Mr. Ross stated that if a shift is not covered due to illness or other reasons, the Chief has to work that shift and this creates an unfair burden. Mr. Loughran stated that the recent Comprehensive Study concluded the residents are very satisfied with their police department.
- P. Mr. Cracas suggested that Code Enforcement have their fees 20% higher than costs. Discussion ensued regarding a possible surcharge attached to permit fees. After discussion Mr. Ross suggested that the 2010 fee schedule include a 20% administrative cost to plan reviews.
- Q. Mr. Ross will review account 429.3140 with the Treasurer.
- R. Mr. Hallman III stated that public works employees should not be certified for herbicide application since it creates a liability issue. Mr. Ross stated he would take this under advisement.
- S. Mr. Hallman III stated he felt public works is neither maintaining nor keeping Township equipment clean.
- T. Mr. Cracas requested Mr. Ross to find out why the Parks and Recreation Board did not put 452.5420 contributions into their budget.
- U. Mrs. Cox will call Lisa Lacroix about the Northern Federation contribution.
- V. Mr. Ross stated that the Arts and Culture Committee should have submitted projected revenues generated by rental of the Cultural Center and Theatre.
- W. Mr. Hallman III suggested the Township take the \$10,000.00 reserve for a salt shed and purchase an Xmark mower to reduce the hours mowing the parks.
- X. Mr. Shemonsky noted the Board needs to discuss the Library Contribution.
- Y. Mr. Ross is to call the Chester County Emergency Services regarding their share of a grant towards a generator for the building
- Z. Mr. Hallman III suggested the Cultural Center Building be controlled by an "Authority". Mr. Ross will review how this could be accomplished.

III. ADJOURNMENT - Dr. Bright motioned to adjourn the meeting at 8:00 p.m.

Respectfully Submitted,

Joan C. Matthews, Township Secretary