

**WEST PIKELAND TOWNSHIP
1208 KIMBERTON ROAD
CHESTER SPRINGS, PA. 19425
BOARD OF SUPERVISORS
BUSINESS SESSION OF NOVEMBER 6, 2006**

The Board of Supervisors of West Pikeland Township met on November 6, 2006 at the Township Building. Those in attendance were Harold Hallman III, Chairman; Linda Glaum, Vice Chairman; William Cracas, Supervisor; Guy Donatelli, Solicitor; Shane Clark, Chief of Police; Harry Miller, Director of Facilities, and Joan Matthews, Township Secretary.

Mr. Hallman III opened the meeting at 5:30 p.m.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION – Mr. Hallman III reported that the Board of Supervisors met in Executive Session on October 27, 2006 for legal reasons

MEETING MINUTE APPROVAL – Mrs. Glaum made a motion to approve the minutes of the October 16, 2006 meeting. Mr. Cracas seconded the motion. After no further discussion the motion was carried with all voting Aye.

PERSONS WISHING TO BE HEARD

- A. Chester Springs Library – John Allor, President of the Chester Springs Library Board submitted his formal presentation of the Chester Springs Library 2007 Appropriation Request. The presentation focused on the library's revenue sources, expenses, circulation statistics, goals and accomplishments, programming highlights, and 2007 goals. The requested appropriation of \$37,900 will be considered in the township's 2007 budget. Mr. Allor introduced Alan Couch, Director. Mr. Couch gave a brief summary of the library's recent accomplishments and future goals. Lori Rhoads, member of the Board of Trustees also gave a brief presentation. Mr. Allor expressed his appreciation to the Board of Supervisors, community, and staff of the library for their continuing support. The Library's presentation is on file with the Township.
- B. Drusilla Kring of Chester Springs Studio gave a status report of the continuing construction at the studio grounds. Mrs. Kring reported that the construction will be completed before the winter season. Mrs. Kring also gave a brief presentation of the Studio's programs and future events.
- C. Bill Smith wished the Board to know that he felt Mr. Edwin Hill, Township Manager made an offensive comment to him during a recent visit to the township office. Mr. Hallman III asked the Township Secretary to discuss the accusation with Mr. Hill and respond with appropriate actions.
- D. Lila Smith asked the Board if there has been any further progression of the Downingtown Area School District's interest in the Windolph property. Mr. Cracas responded that there have been no formal inquiries at this present time. A lengthy discussion ensued with the attending public and the Board as to how the property could be negotiated between the township and the school district.
- D. Rosie Nicolas requested that Mr. Cracas and Mr. Hallman III reclude themselves from any discussions and voting regarding the proposed Downingtown School District and Windolph property development. Mr. Cracas stated that such a determination would be addressed when

the formal application process begins. Mr. Cracas wished it noted that no formal submission from Downingtown Area School District has been submitted at this time.

- E. Mr. Hallman III read a letter from Rob Lukens, Executive Director of Historic Yellow Springs Inc. expressing his appreciation to the Board and township employees for their support during the annual Antiques Show.

REPORTS

- A. Bills Remaining from October– Mr. Cracas made a motion to approve checks 1610, 1628, and 1647 that remained from the bills submitted in the October 16, 2006 list of bills submitted. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with Mr. Cracas and Mrs. Glaum voting Aye. ***please see noted corrections on November 20, 2006 Meeting minute approval of November 6, 2006*
- B. Bills Submitted – Mr. Cracas made a motion to approve the bills submitted. Mr. Hallman III seconded the motion. Mr. Hallman III abstained from check 1694. Mrs. Glaum asked that the check mentioned be authorized for payment after review and approval by the Township Manager. After no further discussion the motion was carried with all voting Aye.
- C. Motion to accept the Reports – Mr. Cracas made a motion to approve the reports as read. Mrs. Glaum seconded the motion. With no further discussion the motion was carried with all voting Aye.

OLD BUSINESS

- A. Cultural Center
1. Parking Lot – Under litigation-no discussion.
 2. Office Layout – Mr. Cracas reported that work is progressing at finishing the township offices and meeting room at the Cultural Center. Mr. Cracas also noted that the Police Department is near completion, and the police will be moving into their new facility within the next two weeks.
 3. Proposals for the Black Box lighting system - Mr. Cracas made a motion to table acceptance of any proposals until the November 20, 2006 meeting. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye.
- B. Land Development
1. Zoning Hearing - Mr. Cracas announced that the 1657 Art School Road Associates Zoning Hearing has been continued to December 4, 2006 at 7:30 p.m.
 2. Historic Commission Resolution 2006-10-15 – Mr. Cracas made a motion to approve Resolution 2006-10-15 which establishes the filing procedures, timelines and application form to develop a clear process for proposed changes affecting historic resources. Mr. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye.
 3. HARB Resolution and Application Form – Mr. Cracas made a motion to table the approval of the HARB Resolution until the Solicitor reviews the changes made by the HARB Committee. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye.
- C. General Government
3. Chester Springs Studio Grant Authorization – Mr. Cracas made a motion for the authorization of the Chester Springs Studio Grant upon the inspection and approval by the Building/Zoning Officer of work completed by the Studio. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye.
 4. Township Manager Committee – Mr. Hallman III announced the township will continue to accept applications from interested individuals to serve on a committee to assist the Board in the recruitment of a new township manager. The committee will be established at the November 20, 2006 Board of Supervisors meeting.

5. Motion to accept Old Business – Mr. Cracas made a motion to accept the items of Old Business. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye.

NEW BUSINESS

A. Historic Architectural Review Board – Certificate of Appropriateness

1. Margurite McCreight, member of the Historic Architectural Review Board read the November 3, 2006 HARB recommendations for issuance of a certificate of appropriateness to the applications of Historic Yellow Springs, Inc., Chester Springs Studio, and West Pikeland Township.
2. Historic Yellow Springs Inc. - Mr. Cracas made a motion to issue a certificate of appropriateness authorizing a permit for the re-roofing of the Washington Building in the Yellow Springs Historic District. Mr. Hallman III seconded the motion. After no further discussion the motion was carried with all voting Aye. *
3. West Pikeland Township – Mr. Cracas made a motion to issue a certificate of appropriateness authorizing a permit for the pair of poured concrete, brick paver clad ramps to the Police building's east side entrances in the Yellow Springs Historic District. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye. *
4. Chester Springs Studio – Mr. Cracas made a motion to issue a certificate of appropriateness authorizing a permit for a “Holiday Craft Sale” sign to be located in front of the Studio building in the Yellow Springs Historic District. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye. *

* Please note that approval by HARB does not constitute approval of a building permit.

The building permit shall be issued by the Building Inspector.

- B. Intent to Advertise for the Appointment of Auditor – Mr. Cracas made a motion to authorize the advertisement of the township's intent to appoint a certified or competent public accountant or firm of certified or competent public accountants to replace the elected auditors to audit, settle and adjust all 2006 accounts of the township. Mrs. Glaum seconded the motion. After no further discussion the motion was carried with all voting Aye.
- C. Public Budget Meeting - Mr. Hallman III announced that there will be a public budget meeting on Monday, November 13, 2006 at 1:00 p.m. to discuss the draft 2007 Budget. The meeting will convene at 1:00 p.m. due to the Township Manager's personal issues at home and his inability to attend evening meetings. The Board will continue discussions on the budget at their November 20, 2006 and December 4, 2006 meetings. A public hearing for adoption will be scheduled for the December 18, 2006 meeting.
- D. Motion to accept New Business – Mr. Cracas made a motion to accept the items of New Business. Mr. Hallman III seconded the motion. After no further discussion the motion was carried with all voting Aye.

ADJOURNMENT

Mrs. Glaum made a motion to adjourn the meeting at 6:45 p.m.

Respectfully Submitted,

Joan C. Matthews,
Township Secretary

