

**WEST PIKELAND TOWNSHIP
1208 KIMBERTON ROAD
CHESTER SPRINGS, PA. 19425
BOARD OF SUPERVISORS
BUSINESS SESSION OF DECEMBER 18, 2006**

The Board of Supervisors of West Pikeland Township met on December 18, 2006 at the Township Building. Those in attendance were Harold Hallman III, Chairman; Linda Glaum, Vice Chairman; William Cracas, Supervisor; Shane Clark, Chief of Police; Harry Miller, Director of Facilities, and Joan Matthews, Township Secretary.

Mr. Hallman III opened the meeting at 7:30 p.m.

I. PLEDGE OF ALLEGIANCE

II. EXECUTIVE SESSION – There were no Executive Sessions to report.

III. MEETING MINUTE APPROVAL- Mr. Cracas made a motion to approve the minutes of the December 4, 2006 Business Meeting. Mrs. Glaum seconded the motion. After no further discussion, the motion was carried with all voting Aye.

IV. PERSONS WISHING TO BE HEARD

Al Switzer approached the Board regarding noise disturbances from adjoining property owner Greg Roos of 1240 Kimberton Road. Mr. Cracas informed Mr. Switzer that a Cease and Desist Order was issued to Mr. Roos and the Township is currently taking the appropriate enforcement actions pursuant to the Zoning Ordinance. Mr. Switzer stated he has submitted in his Request for Information listing concerns of other possible zoning violations regarding refuse items surrounding the property. Mr. Cooke will review his request.

Nancy Bartley inquired about the status of the Cultural Center Parking Lot plan. Mr. Cracas stated that a legal opinion has not been rendered regarding the usage of the pipeline right-of-way.

V. REPORTS

- A. Treasurer's Report- Mr. Cracas read the Treasurer's Report for November 2006.
- B. Bills Submitted- Mrs. Glaum made a motion to approve the bills submitted; Mr. Hallman III seconded the motion. After no further discussion, the motion carried with all voting Aye.
- C. Appointment of Conflict Counsel – Mr. Cracas made a motion to appoint Solicitor John Good to represent the Township regarding Downingtown Area School District's interest in the Windolph property as a future location for a school. Mr. Hallman III seconded the motion. A discussion ensued regarding letters of interest received by the Township from the school district. Mr. Cracas stated he has received the letters as Township Treasurer and that Mr. Good will review the letters and meet with the Board. After no further discussion, the motion carried with all voting Aye.
- D. Police Report-Chief Clark read the Police Report for November 2006.
- E. Building/Zoning- Mr. Hallman III read the Building/Zoning Officer's report for November 2006.
- F. Park and Recreation – Mr. Hallman III reported that there was no meeting of the Park and Recreation in November 2006.

- G. Planning Commission- Mr. Miller stated that the Commission reviewed the Bryn Coed Farm Subdivision has submitted a letter to the Board of Supervisors requesting the Township Solicitor review the application, the environmental reports and the possible indemnification arrangement before acting on the plan.
- H. Roadmaster- Mr. Hallman III read the November 2006 report.
 - 1. Rob Kocher reported that the Fox Lane sign is damaged and is down. Mr. Kocher will deliver the sign to the township, and Mr. Hallman III will make necessary repairs.
 - 2. Paul Dowie stated that a Route 113 sign is lying on the ground at the intersection of Yellow Springs Road and Route 113. PennDOT will be notified.
- H. Fire and Ambulance- Mr. Hallman read the Fire and Ambulance reports for November 2006.
- I. Motion to Approve the Reports – Mr. Cracas made a motion to approve the reports as read. Mrs. Glaum seconded the motion. After no further discussion, the motion was carried with all voting Aye.

I. OLD BUSINESS

A. Cultural Center

- 1. Mr. Hallman III announced that the Township Offices will move to its new location at 1645 Art School Road on December 19, 2006 and will be closed until December 26, 2006.
- 2. Proposal from Cultural Interchanges- Mr. Cracas stated that he has received a proposal from Cultural Interchanges regarding activities for the Yellow Springs Cultural Center. The proposal includes festivals, classes, and events to be held at the Black Box. Mrs. Glaum and Mr. Hallman III agreed that the Black Box needs considerable repairs and a cost analysis needs to be accomplished before a time commitment can be made. The Board agreed that the proposal would have to be taken under advisement.
- 3. HARB Review of the Police Department – Jack Brogan reported that HARB has submitted a letter to the Township, dated December 15, 2006, stating that the installation of lighting fixtures on the Police building, and the paving of a parking area on the west side of the building are in violation of Historic District Ordinances. Mr. Cracas stated that the Building/Zoning Officer required that the Township pave the area on the west side of the building for handicapped parking. Chief Clark stated that he would submit the areas in question for HARB review.

B. Land Development

- 1. Yellow Springs Farm Resolution No. 2006-12-19 – Mr. Cracas made a motion to approve Resolution 2006-12-19, granting Preliminary Subdivision Plan approval to Yellow Springs Farm Subdivision, dated April 4, 2006, last revised November 2, 2006, prepared for Robert Landis by D.L. Howell & Associates, Inc., subject to conditions set forth and contained in the Resolution. Mrs. Glaum seconded the motion. Mr. Hallman III stated that concerns regarding Village Lane would need to be addressed before final plan approval is granted. After no further discussion, the motion was carried with all voting Aye.
- 2. Anselma Mill Land Development Extension – Mr. Cracas made a motion to accept the granting of the Land Development Extension Agreement to Anselma

Mill to February 28, 2007. Mrs. Glaum seconded the motion. After no further discussion, the motion was carried with all voting Aye.

3. Chantilly Lane Dedication Resolution No. 2006-12-20- Mr. Cracas made a motion to approve Resolution 2006-12-20 accepting dedication of public road known as Chantilly Lane described in the plan dated October 4, 1999 of Chantilly Farms Subdivision. Mrs. Glaum seconded the motion. After no further discussion, the motion was carried with all voting Aye.

A. General Government

1. Alternative Sites for Salt Shed – no report
2. Township Manager Committee – Meeting on December 19, 2006 at 11:00 a.m.
3. Approval of 2007 Budget Resolution No. 2006-12-21 –Mr. Cracas made a motion to approve Resolution 2006-12-21 establishing the General Fund Budget for 2007. Mrs. Glaum seconded the motion. After a brief discussion, the motion was carried with all voting Aye.
4. Appointment of Auditor – Mr. Cracas made a motion to appoint Robert Bezgin, CPA as Auditor. Mrs. Glaum seconded the motion. After no further discussion, the motion was carried with all voting Aye.
5. Chester County Tourism Grant Letter - Mr. Hallman III stated that the Township received a letter dated December 11, 2006 from the Chester County Conference and Visitors Bureau stating that the Tourism Grant application submitted by the Township will not be granted.
6. Approval of Old Business – Mr. Cracas made a motion to approve the items of Old Business. Mrs. Glaum seconded the motion. After no further discussion, the motion was carried with all voting Aye.

II. NEW BUSINESS

- A. Single Application for Assistance Grant – Horseshoe Trail Road- Mr. Hallman III stated that the Township has made application to the Pennsylvania Department of Community and Economic Development for a Single Assistant grant requesting funds for Horseshoe Trail Road/Pickering Creek flooding remediation.
- B. Chester County SPCA Animal Protective Services Contract for 2007-Mr. Cracas made a motion to approve the 2007 SPCA Animal Protective services contract. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.
- C. Government Study Commission-Mr. Hallman III announced that the Government Study Commission would hold their Organization meeting on December 18, 2006 at 7:30 p.m. at the Montgomery School. _
- D. Hiring of Joan Cox as Administrative Assistant- Mr. Cracas made a motion to approve the hiring of Joan Cox as an Administrative Assistant for 20 hours per week at the rate of \$14.50 per hour. Mr. Hallman III seconded the motion. After no further discussion, the motion was carried with all voting Aye.
Announcement of Offices closed for moving –Mr. Hallman III announced the Township offices would be closed December 19, 2006 through December 22, 2006 for the purposes of moving to 1645 Art School Road. The offices will be closed on Monday, December 25, 2006 for Christmas and January 1, 2007, New Years Day.
- E. Reorganization Meeting of the Board of Supervisors- Mr. Hallman III announced that the Reorganization Meeting of the Board of Supervisors would be held on January 2, 2007 at 7:30 p.m. at 1645 Art School Road._

- F. Reorganization Meeting of Auditors- Mr. Hallman III announced that the Reorganization Meeting of the Board of Auditors would be held on January 3, 2007 at 7:30 p.m. at 1645 Art School Road.
- G. Levy of Taxes for the Year 2007 - Resolution 2006-12-22 - Mr. Cracas made a motion to approve Resolution 2006-12-22 establishing the levy of the taxes for the year 2007. Mr. Hallman III seconded the motion. The Resolution establishes the tax rate for general purposes, the sum of 0.125 mills, 1% Transfer Tax – Chester County Recorder of Deeds, 1% Earned Income Tax; ½% to the Downingtown School District and ½% to West Pikeland Township.. Taxes will be collected by Berkheimer Associates. The Resolution also includes the Fire Hydrant Fee of \$20.00, collected by Berkheimer. After no further discussion, the motion was carried with all voting Aye.
- H. Thank you Party – January 6, 2007- Mr. Cracas made a motion to hold a party at 1645 Art School Road on January 6, 2007 at 7:00 p.m. and to limit expenses to \$2,000.00. Mrs. Glaum seconded the motion. Mr. Cracas stated that the purpose of the annual event is to thank Township employees and volunteers for their service to the Township.
- I. Vacancies of Volunteer Positions - Mrs. Glaum stated that there are positions vacant in the Township Commission and Board and requested interested individuals please contact the Township office.
- J. Traffic Concerns – Leighton Forbes expressed his concern of the traffic issues at Route 113 and Davis Road. Chief Clark suggested that the Board contact Penndot to conduct a traffic study for corrective measures.

VIII.ADJOURNMENT- Mrs. Glaum made a motion to adjourn the meeting at 8:50 a.m. Mr. Cracas seconded the motion. After no further discussion, the motion was carried with all voting Aye.

Respectfully Submitted,

Joan C. Matthews, Township Secretary

