

**West Pikeland Township
Parks and Recreation Board**

MEETING MINUTES

Thursday, June 19th, 2008

- 1) **Call to order.** Chairman, Joe Carreiro called the meeting to order at 7:30 p.m.
- 2) **Roll call of members present.** The following members were in attendance: Nancy Bartley, Linda Glaum, Diana Urbanski, Darin Groff, Donna Archambault, Sheila Brova and Joe Carreiro.
- 3) **Approval of minutes from June 19th meeting.** Diana moved to accept June 5, 2008 minutes. Joe seconded. All in favor.

4) Old Business / Report on Previous Business.

a) **Purchasing Signs to identify WPT Lands -** The sign is to mark park boundaries. The diamond shape is the shape of the township. Diana presented the sign examples. Darin recommended adding "NO HUNTING" to the boundary signs. The first order would be about 200 signs, costing \$420 from Voss Signs. The budget is \$2000. Diana made a motion to recommend that the Board of Supervisors purchase 200 park boundary signs (according to the attached specifications)

For Two Colors

Generation of Proof for our approval	Free
Set-up/Layout Fee	\$45.00
5 5/8" x 5 5/8" 0.012 gauge Aluminum Two colors: cream and brown	\$3.29 each for 50-99 \$2.10 each for 100-249
Shipping*	\$15.00
Total Cost of 50 signs	\$164.50
Total Cost of 100 signs	\$210.00

*Approximate. Depends on order size

Joe seconded the motion. All in favor.

- b) **Communication Meeting -** Info discussion tabled as nothing new has transpired.
- c) **Community Day -** The date will be Saturday, October 18, 2008 with a rain date of Sunday, October 19, 2008 from 2:00-5:00 p.m. Darin also suggested that we have a star watch event at Binky Lee on September 12 or 13, 2008. It is an event that used to take place in our township years ago. It would be open to the general public, include a bonfire and s'mores. The cost is about \$150. Diana makes a motion to recommend that we have a star watch event. Linda seconds the motion. All in favor.

d) Park Manager - Job Description

e) Meta's Garden Follow-up - There is \$200 left in the budget for mulch and flowers. Joe makes a motion that the Board of Supervisors spend the \$200 left in the budget towards mulch and flowers at Meta's garden. Linda seconded. All in favor.

f) Number of Kiosks/bulletin boards at Pine Creek Park - There are currently three kiosks. Two are located at the pavilion and one is located going up the steps to the track.

g) Pine Creek Park / LYA Letter - Joe commented that he felt that Mike Conrad was unprepared and is concerned about making decisions based on the advice of Yerkes.

h) Ordinance 98-03 and 99-01- Latest Version - Diana edited the Park and Recreation Ordinance 98-03 and 99-01. Diana wants the date and time included. Darin makes a motion that 98-03 and 99-01 ordinances as amended and approved the current Park and Committee be submitted to the BOS for review and approval. Nancy seconds. All in favor.

5) New Business

a) Pine Creek Park – Discussion ensued regarding the confusion of the township in removing both invasives and brambles and native species. This is Land Management - not maintenance. We are going to think about a process by which P&R gets contacted regarding any significant change to the park. We need to create an interim Pine Creek Park Land Management decision making procedure. Until this is done, we respectfully request that the BOS and Township Manager communicate any significant Land Management changes to Darin Groff and Nancy Bartley who have a professional background in Land Management in any park. Nancy made a motion to respectfully recommend that the approved screen plantings at the park boundary by the new field be made between September 1, 2008 and September 30, 2008. Donna seconded. All in favor.

b) Windolph Knoll Field Planning - Drilling was completed for the soil samples by the DEP. The sewage drip system will mean that eleven homes near the park will be forced to switch to public water. Sheila makes a motion that the Windolph Knoll Field Planning Subcommittee get approval from the Park and Recreation Committee to spend any additional funds. Linda seconds. All in favor.

c) WP TWP Trail Strategy. Discussion tabled.

d) Diana to update the action list and submit to Jeri. We would like to follow up with Jeri and find out what items have been closed and what remains outstanding.

6) Public comments - N/A

7) Announcements - N/A

8) **Adjournment** - Joe moves to adjourn. Darin seconded. All in favor. Meeting was adjourned at 9:11 p.m.