

**yWEST PIKELAND TOWNSHIP
1208 KIMBERTON ROAD
CHESTER SPRINGS, PA. 19425
BOARD OF SUPERVISORS
BUSINESS MEETING OF NOVEMBER 21, 2005**

The Board of Supervisors of West Pikeland Township met at 7:30 p.m. at the Township Building, 1208 Kimberton Road, Chester Springs on November 21, 2005. Those in attendance were Chairman Harold Hallman III, Vice-Chairman Linda Glaum, Member William Cracas, Township Manager Norman Long, Chief of Police Shane Clark, Director of Facilities Harry Miller, and Administrative Assistant Joan C. Matthews.

Pledge of Allegiance

Chairman Hallman III opened the meeting with the salute to the flag.

Meeting Minute Approval

Mr. Cracas made a motion made a motion to approve the minutes of the October 17, 2005 Business Meeting. Vice-Chairman Glaum seconded the motion with all voting Aye.

Mr. Cracas made a motion to approve the minutes of the November 7, 2005 Special Meeting. Vice-Chairman Glaum seconded the motion with all voting Aye.

Reports

Treasurer's Report

Mr. Cracas read the Treasurer's report for the month of October 2005. The report is on file and available for review at the Township office. Vice-Chairman Glaum made a motion to approve the Treasurer's Report for the month of October 2005. Mr. Cracas seconded the motion with all voting Aye.

Mr. Cracas made a motion to approve the bills. Vice-Chairman Glaum seconded the motion with Mr. Cracas and Vice Chairman Glaum voting Aye and Chairman Hallman III abstaining from invoices paid by check numbers 8075, 8098, 8103 and 8117.

Budget Discussion

Mr. Long presented the 2006 proposed budget. The proposed budget is on file and available for review at the Township office. Vice-Chairman Glaum made a motion to authorize the Township Manager to advertise the Budget for 2006. Mr. Cracas seconded the motion with all voting Aye.

Police Report

Chief Clark read the Police Report for the month of October 2005. The report is on file and available for review at the Township Office.

Building/Zoning Report

Mr. Long read the Building/Zoning Officer's report for October 2005. The report is on file and available for review at the Township office.

Planning Commission

Harry Miller reports that the Planning Commission reviewed the Township Engineer's comments regarding the Landis Subdivision. The Planning Commission also recommends that the Board of Supervisors grant a Subdivision extension for the Landis Subdivision until January 31, 2005. Mr. Miller also reported that the Planning Commission met with the Park and Recreation and Open Space Committee and Tom Comitta to Final plan which is proposed to be adopted by February 13, 2005. by Tom Comitta.

Road Department

Chairman Hallman III reported that the Road Department placed road name signs on Braefield, Elbow Lane and Talley Ho Lane, installed reflectors on guardrails, replaced a stop-ahead sign on Pikeland Road. The Road Department also installed two handicapped and two parallel parking signs in Historic Yellow Springs, cut up a down tree on Yellow Springs Road, installed speed limit signs on Route 401, cleaned up brush at intersections, and removed leaves at the Township building.

A resident asked if the pothole on Horseshoe Trail Road could be repaired as soon as possible. Chairman Hallman III stated that the repair will be accomplished within the next day.

Park and Recreation

Beth Madarang reported that the "Holiday Stroll" will be held on December 2, 2005 in Historic Yellow Springs. Ms. Madarang stated that Park and Recreation are in need of volunteers to assist with the children's programs.

Vice-Chairman Glaum thanked the Park and Recreation Board for a very successful Fall Festival recently held at Pine Creek Park. Mrs. Madarang requested that Nova Bank receive a thank you for their generous donations to the festival.

Mr. Cracas stated that the Board of Supervisors needs to agree on a date and location of the annual Holiday appreciation to be held to honor those who have served the Township as volunteers. The Board agreed on the date of December 9, 2005, at the Montgomery School.

West End Fire Company

Chairman Hallman III read the West End Fire Company report for October 2005. The report is on file and available for review at the Township office.

Kimberton Fire Company and Lionville Fire Company

Chairman Hallman III read the Kimberton and Lionville Fire Company reports for the month of October 2005. The report is on file and available for review at the Township office.

Mr. Cracas made a motion to accept the reports as read. Vice-Chairman Glaum seconded the motion with all voting Aye.

Old Business

Act 537

Mr. Cracas stated that residents of Pickering Hunt Estates had a meeting recently with the Township Manager and Township Engineer regarding the problems related to on-lot sewage systems. Mr. Long reported that the Township Engineer will be surveying property owners regarding problems relating to on-lot sewage systems and public water.

Mr. Cracas made a motion that a three man task force be formed to deal with the Act 537 program. The task force will consist of three residents from the RD Zoning District. The group would meet monthly or bi-monthly to monitor with the Township Engineer and Township Manager who will report to the status of the Act 537 Progress. Meetings shall be as needed to communicate with those residents. Vice-Chairman Glaum seconded the motion and asked that the duties of the task force members be listed in writing. Chairman Hallman III requested that a scope be developed. All members voted aye.

Consultant Payment – Historic Grants

Vice-Chairman Glaum made a motion to pay Dr. J. Plater-Zyberk the consultant agreement amount of \$3,000.00 for the development of grants to benefit the Township's historic resources. The submitted grants will not be awarded by the various agencies until the spring of 2006. Mr. Cracas seconded the motion with all voting Aye.

Emergency Management Practice Drill

Vice-Chairman Glaum stated that the Township Emergency Management team recently completed a practice drill in response to an emergency at the Limerick facility. Chairman Hallman III stated that volunteers are needed to serve on the team. Anyone interested residents are urged to call the Township office.

Mr. Cracas made a motion to accept the Old Business. Vice-Chairman Glaum seconded the motion with all voting Aye.

New Business

Chester County SPCA Animal Control Agreement

Mr. Cracas made a motion to authorize the Township Manager to execute the renewal service agreement with the SPCA for animal control in the amount of \$1,174.00 plus other fees as defined in the agreement (Contract#1). Vice-Chairman Glaum seconded the motion with all voting Aye.

Signal Service Agreement

Mr. Cracas made a motion to authorize the Township Manager to execute the renewal services agreement with Signal Service, Inc. for traffic signal maintenance in the amount

of \$725.00 plus other fees as defined in the agreement. Vice-Chairman Glaum seconded the motion with all voting Aye.

Auditor Services

Vice-Chairman Glaum made a motion to authorize the Township Manager to provide proper legal notice of intent to seek proposals to engage an auditing firm to perform the annual audit. Mr. Cracas seconded the motion with all voting Aye.

Chairman Hallman III suggested that additional services be provided to analyze the financial and administrative process performed by the Township including the payment of bills and how we do the Treasurers Report.

Mr. Cracas made a motion to amend the previous motion. Mr. Cracas moved to include an analysis and report of the Financial and Administrative processes be provided as part of the annual audit. Vice-Chairman Glam seconded the motion with all voting Aye.

Time Extension – Yellow Springs Farm Subdivision

Mr. Cracas made a motion to grant a time extension for the Landis, Yellow Springs Farm Subdivision to January 31, 2006. Vice-Chairman Glaum seconded the motion with all voting Aye.

Grant for DCED from Curt Schroder

Mr. Long presented a grant application to Department of Community and Economic Development from State Representative Curt Schroder for obtaining funds for the Cultural Center. Mr. Cracas made a motion to authorize the Township Manager to submit a grant application to DCED through Representative Curt Schroder. Vice-Chairman Glaum seconded the motion with all voting Aye.

Road and Public Work Department Study

Mr. Cracas made a motion to instruct the Township Manager to have Solicitor James McErlane choose either Ed Hill (retired E. Caln Township Manager) or Steve Ross (retired West Whiteland Township Manager current Franklin Township Manager) to evaluate, study, and compare the people, equipment, procedures and funding of the West Pikeland Township Road and Public Works Departments to other alternatives. Particular attention should be paid to making sure that contracts and the work done by the departments and people are efficient, timely and cost effective. These evaluations should make recommendations to make the departments timely, responsive and cost effective. Vice-Chairman Glaum seconded the motion with all voting Aye.

Public Comment

Sign Restrictions

Terry Cullen asked if development signs are being restricted within the Township. Mrs. Cullen stated that many signs cause a sight restriction at intersections. Chief Clark stated that such signs are removed immediately. Mr. Long advised that the new Zoning Ordinance contains a sign regulation section that is being enforced.

Salt Storage Alternative Sites

Rob Kocher asked if the Township has found alternative sites for immediate salt storage. Mr. Long advised that Uwchlan Township has agreed to storage at their facility and West Vincent Township has offered their assistance.

Trash Truck Traffic

Mr. John Matthews asked the Board if anything can be addressed due to the increase of trash truck traffic within the Township. Vice-Chairman Glaum stated that the Township currently does not have a contract with any trash companies, and it is a personal responsibility to obtain service. Mr. Long stated that most Townships only provide Trash collection services after mandatory recycling is imposed upon a Township.

Adjournment

Vice-Chairman Glaum made a motion to adjourn the meeting at 8:45 p.m. Mr. Cracas seconded the motion with all voting Aye.

Respectfully Submitted,

Norman J. Long
Township Secretary