

**WEST PIKELAND TOWNSHIP
1208 KIMBERTON ROAD
CHESTER SPRINGS, PA. 19425
BOARD OF SUPERVISORS
BUSINESS MEETING JUNE 20, 2005**

The Board of Supervisors of West Pikeland Township met at 7:30 p.m. at the Township Building, 1208 Kimberton Road, Chester Springs, Pa. 19425. Those in attendance were Chairman Harold Hallman III, Vice-Chairman Linda Glaum, Member William Cracas, Township Manager Norman Long, Chief of Police Shane Clark, Director of Facilities Harry Miller and Administrative Assistant Joan C. Matthews.

Pledge of Allegiance

Chairman Hallman III opened the meeting with the salute to the flag.

Meeting Minute Approval

Mr. Cracas made a motion to approve the minutes of the May 20, 2005 Regular Session.. Chairman Hallman III seconded the motion, Mr. Cracas and Chairman Hallman III voted yes. Mrs. Glaum abstained, as she did not attend the meeting.

Reports

Treasurer's Report

Mr. Cracas read the May 31, 2005 Treasurer's Report. The Report is on file and available for review at the Township Office. Vice-Chairman Glaum made a motion to approve the Treasurer's Report and bills submitted. Mr. Cracas seconded the motion with a Mr. Cracas and Vice-Chairman Glaum voting yes. Chairman Hallman III abstained due to the fact that he had not had a chance to review the Treasurers report and bills since they were distributed just prior to the meeting that evening.

Police Report

Chief Shane Clark read the May 2005 Police Report. The Police Report is on file and available for review at the Township Office.

Building/Zoning Officer

Mr. Long read the May 2005 Building/Zoning Report. The report is on file and available for review at the Township Office

Park and Recreation

Mr. John Fiorillo read the Park and Recreation Report dated June 16, 2005. The report is on file and available for review at the Township Office.

Chester County Cricket Club

Mr. Fiorillo stated that the Park and Recreation Board recommended that the Chester County Cricket Club to cut the grass short in an area of 13 yards by 3 yards for their "pitch". Mr. Cracas made a motion that the Chester County Cricket Club be permitted to use the playing fields and establish a Bond in the amount of \$100.00 to ensure that the

“pitch” is restored to the original condition with the amount being returned if the field is restored satisfactorily. Vice-Chairman Glaum seconded the motion with all voting Aye.

Township Sign

Mr. Fiorillo informed the Board that an Elmark Graphics is currently working with the Park and Recreation Board to design a new Township sign across from Hallman’s store on Pikeland Road. The Board of Supervisors expressed their desire that a sign be constructed with two posts and two panels. Chairman Hallman III requested that the Park and Recreation Committee ensure the proposed sign conforms to all zoning and all other restrictions that pertain to that location. Mr. Cracas expressed his concern that the sign be placed out of the intersection sight distance. Chairman Hallman III asked that Mr. Fiorillo supply the Township with any designs that are submitted by Elmark.

Pine Creek Park Maintenance

Mr. Fiorillo wished to express the Park and Recreation’s concerns relating to maintenance tasks that need completed at Pine Creek Park. Vice-Chairman Glaum requested that the Board compose a list and submit it to the Board of Supervisors.

Natural Meadow Conversion

Mr. Darin Groff spoke in regards to the details concerning converting the fields on Route 113 and Clover Mill to a natural meadow. Mr. Cracas expressed his desire to see the wetland area of the property converted into natural meadow first, and then in the future consider converting the farmland to a natural meadow.

Park Security

Chairman Hallman III asked Chief Clark to ensure all Township Parks are locked and secured each night which he stated is part of the evening routine.

Planning Commission

Harry Miller reported that the Planning Commission reviewed the Final Preliminary Plan of the Yellow Springs Farm Subdivision owned by Robert Landis. Mr. Miller reported that the plan has zoning issues and the cul-de-sac waiver needs to be resolved. The Commission also reviewed the Sketch Plan submitted by Vincent Cracchiolo proposing the addition of retail office space at the Route 401 and Route 113 location. The plan has been forwarded to the Township Engineer for further review.

Road Department

Mr. Long reported that sealed bids were received for the 2005 Road Paving Project and Paving Repairs to Horseshoe Trail on June 17, 2005. MR. Long stated that the bids were over budget and that later in the meeting under New Business, he will recommend that all bids received be rejected. The trees are schedule to be trimmed on the roads that are included in the road program.

Public Works

Mr. Long stated that mowing at Pine Creek Park continues. Needed repairs to the track have been reviewed and noted. New 55 gallon drum trash can containers have been acquired free of charge and that lids have been ordered.

West End Ambulance Report

Chairman Hallman III read the West End Ambulance Report. The report is on file and available for review at the Township Office.

Kimberton Fire Company Report

Chairman Hallman III read the Kimberton Fire Company Report. The report is on file and available for review at the Township Office.

Lionville Fire Company Report

Chairman Hallman III read the Lionville Fire Company Report. The report is on file and available for review at the Township Office.

Ludwig's Corner Fire Company Report

Chairman Hallman III read the Ludwig's Corner Fire Company Report. The report is on file and available for review at the Township Office.

Mr. Cracas made a motion to accept the reports as read. Vice-Chairman Glaum seconded the motion with all voting Aye.

Old Business

Comcast Franchise Agreement

Mr. Long reported that Comcast has not completed their review of the draft franchise agreement and Ordinance. Upon their completion of the review, Mr. Long reported that he will advertise the Ordinance on the Agenda of the July 18, 2005 Board of Supervisors meeting.

Tent Permits

Mr. Cracas made a motion that all non-profit organizations be exempt from the Township's tent permit fees. Mr. Cracas wishes the Township support and recognize the non-profit organizations. Chairman Hallman III requested that a written Resolution be drafted before the Board of Supervisors adopt the motion. All tents however will need to be inspected and a certificate of fire retardant must be submitted

Art School Road Complex

Mr. Cracas made a motion to have an Environmental firm do an initial assessment of the internal environmental conditions of the Theater Building and Conference Center, and to authorize such a firm to perform the tasks necessary with costs not to exceed \$10,000.00. Vice-Chairman Glaum seconded the motion with all voting Aye.

Vice-Chairman Glaum made a motion to accept the Old Business as read. Mr. Cracas seconded the motion with all voting Aye.

New Business

Landis Subdivision Extension

Vice-Chairman Glaum made a motion to grant a time extension for the Yellow Springs Farms Subdivision Plan to July 25, 2005. Mr. Cracas seconded the motion with all voting Aye.

Soto Land Development Extension

Vice-Chairman Glaum made a motion to grant a time extension for the Soto Land Development Plan to October 15, 2005. Mr. Cracas seconded the motion with all voting Aye. Mr. Cracas directed Mr. Long to review the current status of the Plan.

Contribution Agreement for Historic Yellow Springs

Mr. Cracas made a motion to approve the Contribution Agreement between the Township and Historic Yellow Springs Inc., granting the amount of \$4,000.00 for goods and services provided for the Community Arts Day, Sundaes on Sunday, and the Holiday Stroll. Vice-Chairman Glaum seconded the motion with all voting Aye.

Resolution 2005-06-13

Vice Chairman Glaum made a motion to adopt Resolution 2005-06-13 which defines the fire districts for Kimberton Fire Company and Lionville Fire Company. Mr. Cracas seconded the motion with all voting Aye.

2005 Road Project Bids

Mr. Cracas made a motion to reject all road bids received for the 2005 Road Paving Project, and the Paving Repairs to Horseshoe Trail Vice-Chairman Glaum seconded the motion with all voting Aye.

Mr. Cracas made a motion to authorize Mr. Long to re-advertise the 2005 Road Paving Project, and the Paving Repairs to Horseshoe Trail using the revised bid packages. Vice-Chairman Glaum seconded the motion with all voting Aye.

Palmer House Lease Agreement

Vice-Chairman Glaum made a motion to authorize the Township Manager to negotiate and execute an agreement to lease the Palmer House providing that the driveway access be from Yellow Springs Road from the drive closest to the house. Mr. Cracas seconded the motion with all voting Aye.

Yellow Springs Parking

Vice-Chairman Glaum made a motion to authorize the Township Manager to draft and advertise an Ordinance to address the parking on Art School Road in front of the Lincoln Building and Chester Springs Studio in the village of Yellow Springs. Mr. Cracas seconded the motion with all voting Aye.

Soft Body Armor Vest and Light Duty Employee Policies

Mr. Long presented the Soft Body Armor Vest Policy to provide procedures and practices for Police personnel for wearing soft armor vests. Mr. Long also presented the Light Duty Policy to provide procedures and handling of employees who return to work after being injured while on duty or employed by the Township. Chief Clark requested that the Board allow him time to review the submitted policies before they are approved.

Township Escrow Funds

Chairman Hallman III inquired about the status of the Township Escrow accounts and reimbursable bills. Mr. Cracas stated that the escrow funds are currently being reviewed and a new system will be established and the statements will be sent out by July 10, 2005.

Meeting Agenda

Chairman Hallman III requested that as a matter of policy that the material and agenda items for the meeting packets of all Township Boards and Commissions be received no later than the Wednesday before each meeting. If items are not received by Wednesday, they will be deferred to the next meeting.

Announcements

Joann Miller gave a summary of the activities planned for the October 8, 2005 Community Day celebrations.

Announcements

Chairman Hallman III reported that the Board of Supervisors will have no Work Session until October 2005. The summer schedule Regular Sessions will be held on July 18, 2005 and September 19, 2005.

Adjourn

Vice-Chairman Glaum made a motion to adjourn the meeting at 9:15 p.m. Chairman Hallman III seconded the motion with all voting Aye.

Respectfully Submitted,

Norman J. Long,
Township Secretary