



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Minutes
BOARD OF SUPERVISORS
October 16, 2023, at 7:30 PM

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Barbara Kelley, Township Manager
Steve Costa, Vice Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Shane Clark, Police Chief
Carin Mifsud, Supervisor	

I. CALL TO ORDER

- a. Ms. Vigilante called the meeting to order at 7:30pm.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

- a. Mr. Hallman made a motion to approve the agenda for the October 16, 2023, Board of Supervisors meeting. Mr. Costa seconded the motion. The motion was unanimously approved.

IV. APPROVAL OF MINUTES

- a. Mr. Hallman made a motion to approve the October 2, 2023, Board of Supervisors meeting minutes. Mr. Costa seconded the motion. The motion was unanimously approved.

V. REPORTS

a. Police Report

- i. Chief reviewed the monthly report. Chief reported there were 555 calls this month, 835 hours were worked, 7,713 miles were traveled, 42 traffic citations were issued, 43 warnings were issued, cleared 1 solicitor without a permit, one (1) trespassing case, two (2) suspicious persons, and 16 suspicious conditions. The police report is on file.

b. Treasurer Report

- i. Ms. Guistwhite gave the Board an overview of the cash balances. Ms. Mifsud made a motion to approve the Treasurer Report/Bills. Mr. Costa seconded the motion. The motion was unanimously approved.

VI. PUBLIC COMMENT

- i. Mr. and Mrs. Kustafik attended and spoke at the meeting regarding stormwater concerns on their property on Upper Pine Creek Rd. Mr. Kustafik also stated that there were tree roots that were cut by the Public Works Department. Ms. Kelley stated she would investigate the cut tree roots and is certain it was not the Public Works Department who cut them. Mr. Kustafik asked for the Boards help in resolving the stormwater issue they have been dealing with. Ms. Kelley stated that the Engineer is waiting for heavy rain to go to their property. Ms. Kelley stated that Mr. and Mrs. Kustafik requested that the engineer come out to their property during heavy rain and have the insurance pay for the



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Minutes
BOARD OF SUPERVISORS
October 16, 2023, at 7:30 PM

engineer's costs. The Board asked Ms. Kelley to contact the Township Engineer for a recommendation now and to ask the insurance company for a status of the claim.

VII. OLD BUSINESS

a. Storage Facility Update

- i. Mr. Romano gave an updated report on the Storage Facility Building. Mr. Romano stated that PECO staked the revised location of the electrical lines. Ms. Kelley stated she will send the updated timeline.

b. Gazebo

- i. The Board reviewed the bid package that was created for the Gazebo project. Ms. Mifsud made a motion to accept the bid package with the revisions provided by Mr. Hallman. Mr. Costa seconded the motion. The motion passed unanimously.

c. Planning Commission

- i. Mr. Costa made a motion to accept the extension of the ACMEC submission deadline until 1/8/2024. Ms. Mifsud seconded the motion. The motion passed unanimously.

d. Paving Decision

- i. Ms. Kelley stated that the engineer will be sending us the costs of preparing the bid package. Ms. Vigilante asked for this agenda item to appear on the November 6th agenda. St. Peter's Way will be added to the list.

e. SALT Theatre Expansion

- i. Ms. McComas and Mr. Ashton are meeting with a consultant to get an assessment of the projected impact on the current sewer system. Ms. Mifsud made a motion to approve the plans to proceed with the expansion project. Mr. Costa seconded the motion. The motion was unanimously approved.

VIII. NEW BUSINESS

a. Grant Discussion

- i. Ms. Kelley stated she will have the grant resolution for the Pikeland Road Drainage project to the November 6th BOS meeting. Ms. Kelley stated that if the Pine Creek Playground is not funded by November 16, 2023, we will submit the project to the LSA and bring another resolution for approval. Ms. Kelley presented the Board with an updated grant list.



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Minutes
BOARD OF SUPERVISORS
October 16, 2023, at 7:30 PM

b. Award 2023-2024 Snow Bid

- i. D&L Fleck, INC was the only bidder for the 2023-2024 Snow Bid. The Board asked Ms. Kelley to get clarification on the bid information. Ms. Vigilante asked for this item to be added to the November 6th BOS Agenda.

c. Resolution 2023-17 & 2023-18

- i. Ms. Mifsud made a motion to approve Chester County as the Tax Collector (Resolution 2023-17) and establish the tax rates (Resolution 2023-18). Mr. Hallman seconded the motion. The motion was approved. (This was an administrative change from 2023-15 & 2023-16).

IX. ANNOUNCEMENTS

- a. Ms. Vigilante announced the next Board meeting will be Monday, November 6, and November 20, 2023, at 7:30pm.
- b. October 15th Event
 - i. Ms. Vigilante explained that the Yellow Springs Village Fall Festival on October 15th had a great turn out.

X. ADJOURN

- a. Mr. Hallman made a motion to adjourn the meeting at 8:20pm, Mr. Costa seconded. The motion carried.

Respectfully submitted,


Barbara Kelley

Township Manager