



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Minutes  
BOARD OF SUPERVISORS  
October 2, 2023, at 7:30 PM

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Barbara Kelley, Township Manager
Steven Costa, Vice Chair (via phone)	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Shane Clark, Police Chief
Carin Mifsud, Supervisor	Madison Orler, Township Secretary
Richard Bright, Supervisor	

**I. CALL TO ORDER**

- a. Ms. Vigilante called the meeting to order at 7:30pm.

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

- a. Ms. Mifsud made a motion to approve the agenda for the October 2, 2023, Board of Supervisors meeting. Mr. Hallman seconded the motion. The motion was unanimously approved.

**IV. APPROVAL OF MINUTES**

- a. Mr. Hallman made a motion to approve the September 18, 2023, Board of Supervisors meeting minutes. Mr. Costa seconded the motion. The motion was unanimously approved.

**V. REPORTS**

**a. Library Report**

- i. Nancy Niggel gave a summary of her report from August 2023. Ms. Niggel reported that the year-to-date total circulation is up 10.4%. Ms. Niggel also reported that the year-to-date door count is up 4.1%. Ms. Niggel stated that for the month of August the library had a total of 30 programs running with a total 919 people attending. Ms. Niggel reported that Fall Yoga (in conjunction with Park & Recreation) has just come to an end with a total of 48 participants. Ms. Niggel stated that on October 11, 2023, at 5:30pm the library will host the EAC Committee for an event to speak about renewable and efficient energy sources.

**VI. PUBLIC COMMENT**

- a. Ryan Leithead stood and introduced himself to the crowd. Mr. Leithead gave a brief overview of the playground space that is in the works at Pine Creek Park. Mr. Leithead stated that he is looking to move forward with the sandbox portion of the playground. Mr. Leithead stated that an update for the grant application for the playground has not been provided yet. Mr. Leithead explained that the goal is to have the sandbox area completed by the middle of December 2023, a year after losing his son. Ms. Vigilante asked Mr. Leithead how much the playground equipment would cost. Mr. Leithead stated he got a quote for \$7,000 and thinks it can be lowered. Mr. Hallman asked Mr. Leithead how long from start to finish the playground would take. Mr. Leithead stated that the goal is to be completed by December. Mr. Leithead explained that the



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labor should take about a week and one day to install the equipment. Mr. Hallman asked if there were going to be any type of maintenance tools for the sandbox area. Mr. Leithead assured Mr. Hallman these types of items would be donated. Mr. Hallman made a motion to approve the construction of the sandbox at Pine Creek Park. Dr. Bright seconded the motion. The vote was 5-0.

- b. Regan Sarmiento introduced herself. Ms. Sarmiento stated that there were some new markings on the road outside of her residence in Fairfields. Ms. Sarmiento asked the Board what these markings were for. Ms. Sarmiento also had concerns about a portion of the road that seems to be sinking. Ms. Vigilante stated that the Township is responsible for the maintenance of the roads and will have that addressed. Ms. Kelley stated that the public works director would look at the road markings the following day, however, they are presumed to be a PA One Call marker.
- c. Chuck Applegarth introduced himself to the Board. Mr. Applegarth asked if the Township had a direct contact with the Turnpike. Ms. Kelley stated that we do have a direct contact for the Turnpike team. Mr. Applegarth thanked the township and told the Board that the turnpike information on the website was very helpful and informative.

**VII. UNFINISHED BUSINESS**

**a. Storage Facility Update**

- i. Mr. Joe Romano gave an overview of the Storage Facility Building. Mr. Romano stated they are waiting on PECO to install the electric lines. Mr. Romano stated that everything else is moving along smoothly. Ms. Vigilante asked what was holding PECO up. Ms. Kelley stated she would reach out to PECO to find out. Mr. Romano stated that the large garage doors will be arriving this upcoming week. Ms. Vigilante asked when the roof would be installed. Mr. Romano stated that the roof would most likely be one of the last items because of the wear and tear it would take while people were working.

**b. Gazebo Update**

- i. Ms. Vigilante explained that at the last Board meeting the purchase of a gazebo was approved. Ms. Vigilante explained that due to the dollar amount of the gazebo that the Township must go out to bid for the project or use a "Co Star" vendor. Ms. Vigilante explained that the Board must retract the previous approval in order to go out for bid. Dr. Bright made a motion to retract the approval for purchasing the gazebo. Mr. Hallman seconded the motion. The vote was 5-0.

**c. Disc Golf – Work Session**

- i. Ms. Vigilante explained that there was a work session meeting held at 6:30pm before the 7:30pm Board meeting. Ms. Vigilante explained that the disc golf tee pads are currently too high off grade. Ms. Vigilante stated that the tee pads will be removed and placed back in the ground to be flush with the grass area surrounding the tee pad.



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## VIII. NEW BUSINESS

### a. Budget Work Session Dates

- i. Ms. Guistwhite explained to the Board that a date needs to be set to host a 2024 budget meeting. The Board decided on October 11, 2023, at 7:30pm.

### b. Stop Sign – Horseshoe Trail at Highview

- i. Ms. Vigilante stated that the Board is discussing putting stop signs on Horseshoe Trail Rd at Highview Dr. Ms. Vigilante stated that there is an Ordinance that lists the stops signs in the Township and stated that we could amend the Ordinance to include the potential new stop signs. Ms. Vigilante opened the discussion to the public. Mr. Ernie Holling stated that he was thrilled with the idea of a stop sign and was in favor of the idea. Mr. Howard Imhof stated that he too, was in favor of the stop sign and thinks it is a terrific idea to mitigate the traffic that comes through those roads. Ms. Vigilante explained that the Township is looking into getting the stop signs installed.

## IX. ANNOUNCEMENTS

### a. Officer McBride

- i. Ms. Vigilante explained that Officer McBride was conducting a traffic stop during his shift. Chief Clark explained that the family was stopped by Officer McBride and the daughter of the driver was having a medical issue. Ms. Vigilante explained that the driver stated that he was not the nicest to the officer and Officer McBride was still very nice and helpful despite the drivers' actions. The family wrote the Township a letter stating how appreciative they were of Officer McBride. The Board thanked Officer McBride for his devoted service.

### b. The next Board of Supervisors meetings are scheduled for Monday, October 16, 2023, and November 6, 2023, at 7:30pm.

- i. Ms. Vigilante explained that the next Board of Supervisors meetings will be held on October 16, 2023, and November 6, 2023.

## X. ADJOURN

- a. Mr. Hallman made a motion to adjourn the meeting at 8:05pm, Dr. Bright seconded. The motion carried 5-0.

Respectfully submitted,

A handwritten signature in black ink that reads "Madison Orler".

Madison Orler

Township Secretary