



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Minutes  
BOARD OF SUPERVISORS  
September 5, 2023, at 7:30 PM

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Barbara Kelley, Township Manager
Steven Costa, Vice Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Shane Clark, Police Chief
Carin Mifsud, Supervisor	Madison Orlor, Township Secretary
Richard Bright, Supervisor	

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- a. Ms. Vigilante called the meeting to order at 7:30pm.

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

- a. Ms. Mifsud made a motion to approve the agenda for the September 5, 2023, Board of Supervisors meeting. Mr. Hallman seconded the motion. The motion was unanimously approved.

**IV. APPROVAL OF MINUTES**

- a. Ms. Mifsud made a motion to approve the August 21, 2023, Board of Supervisors meeting minutes. Mr. Hallman seconded the motion. The motion was unanimously approved.

**V. EXECUTIVE SESSION**

- A. Ms. Vigilante explained that the Board of Supervisors has an executive session on August 31, 2023, to discuss real estate.

**VI. REPORTS**

**a. Library Report**

- i. Nancy Niggel gave a summary of her reports from June, July, and August 2023. Ms. Niggel reported that the library's kitchen is completed and invited the Board to come see it. Ms. Niggel also reported that a patron sanded down the restroom door, so it no longer rubs along the floor. Ms. Niggel explained that the Summer Reading Program is now over and there were 655 participants. Ms. Niggel reported that the "Summer in the Park" series (partnered with Park and Rec) had 6 programs in the pavilion with a total of 656 people. Ms. Niggel also stated that Yoga in the park (partnered with Park and Rec) began August 26, 2023, and will run until September 30, 2023, on Saturday's. Ms. Niggel concluded her report by explaining the library has installed a new door counter and it is the same door counter that many other libraries are using.

**VII. PUBLIC COMMENT**

- a. There were no public comments.



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**VIII. OLD BUSINESS**

**a. Storage Facility Update**

- i. Ms. Vigilante gave an overview of the Public Works building located at Walnut Lane Park. Ms. Vigilante stated that the project is going super well. Joe Romano stated that all the contractors are at the site working to get this project completed. Mr. Romano agreed that the project was going extremely well.

**b. Administrative Building Update**

- i. Ms. Kelley explained that a meeting was held on August 31, 2023, to discuss the proposed addition to the building. Ms. Kelley explained that the meeting went well and that the plans needed to be adjusted due to some concerns from the Board. Ms. Kelley explained the changes were to add more of a slope to the elevated roof, and to be sure that elevated roof cannot be seen from the road. Ms. Kelley also stated that SALT is going to be getting a sewer consultant to estimate the anticipated flow.

**c. Gazebo Update**

- i. Ms. Vigilante explained that a gazebo is going to be placed in Pine Creek Park in the general area of where the Palmer House was. Ms. Vigilante explained that grant money will be used for this entire project. Mr. Hallman gave some suggestions for concrete contractors to use for the footers and base of the gazebos. The Board of Supervisors stated they would like pictures of the proposed gazebos.

**d. Paving Tour Update**

- i. Ms. Vigilante explained the Board of Supervisor complete a tour of all the roads in need of paving for 2024. Ms. Vigilante stated that the date for the tour will be Sunday, September 10, 2023, and the public is welcome to join. Ms. Vigilante stated the meeting time will be 1pm at the Township Building.

**e. Update on Police Car**

- i. Ms. Vigilante explained that the old Police car is up for bid on Municibid. Ms. Guistwhite stated that it is to be listed on Municibid for two (2) weeks. Chief Clark stated there are two (2) bids so far.

**f. Pine Creek Park Update**

- i. Ms. Kelley explained that a packet is being put together for DEP for the preapplication for the Disc Golf Tee Pads that will reside in the wetlands area of the park.



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**g. Internal Affairs Approval**

- i. Ms. Mifsud made a motion to approve Resolution 2023-14. Dr. Bright seconded the motion. The motion was unanimously approved. The vote was 4-0.

**h. EAC Recommendation for Appointment**

- i. Bryan Maher (EAC) gave a sincere introduction of Mike Leader (EAC). The Board approved the recommendation. The vote was 4-0.

**IX. NEW BUSINESS**

**a. Snow and Tree Bids**

- i. Ms. Kelley explained the advertisements are the same as years past, with revised date changes. Mr. Hallman suggests adding separate line items for the equipment (snow bid) to have a spreader only on the truck, rather than a spreader with a plow. Mr. Hallman also suggested needing a bond and proof of insurance from the contractor once the bid is awarded. Mr. Hallman would also like to add to the package that snow vehicles need to have chains available. Ms. Kelley agreed to make those changes.

**b. Approval of 2024 MMO**

- i. Ms. Guistwhite explained to the Board that this is the donation made to the Police Fund. Ms. Gusitwhite stated that this is for the 2024 donation as the 2023 donation was approved last year. Ms. Gusitwhite explained this year was slightly higher than last year due to adding a full-time officer. Dr. Bright made a motion to approve the 2024 MMO. Ms. Mifsud seconded the motion. The motion was unanimously approved. The vote was 4-0.

**c. Turnpike Update**

- i. Ms. Vigilante gave a recap of the turnpike meeting held at 6pm on September 5, 2023. Ms. Vigilante stated that they will begin at the bridge on the corner of Davis Rd., and Upper Pine Creek in about two (2) to three (3) weeks and will be closed for some time. Ms. Vigilante explained they will then move to the bridge over 401, however, the lanes will be passable. Mr. Hallman asked if they will be using temporary stop lights, etc. Chief Clark stated that anytime the road is closed there will be flaggers to direct the traffic.

**d. Piano Sale**

- i. Ms. Vigilante explained that the township has a baby grand piano and SALT has proposed to sell it and give the proceeds back to the township. Ms. Vigilante asked the Board for their input. Mr. Hallman suggested giving it to Historical Yellow Springs (HYS) if they would like it. Ms. Vigilante explained that if HYS did not want the piano, we should offer it to a school program, church, etc.



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**e. ACMEC Planning Application**

- i. Ms. Vigilante explained that the property of 1459 Conestoga Rd., has submitted a SALDO application. Ms. Vigilante explained that in 2001 the property, ACMEC, had some legal concerns and suggested the Township contact their Solicitor before accepting the application. Ms. Kelley stated that she had forwarded a copy of plans to the Solicitor and Engineer. Ms. Kelley advised the Board that this is not approval of the plans, it is acceptance of the application to begin the 90-day period. Ms. Vigilante verified that the Board was only acknowledging receipt of the application, Ms. Kelley confirmed.

**X. ANNOUNCEMENTS**

- a. Ms. Vigilante announced the next Board meeting will be Monday, September 18, and October 2, 2023, at 7:30pm.
- b. Chief Clark thanked Wayne O'Connell for acting chief while he was absent.

**XI. ADJOURN**

- a. Mr. Hallman made a motion to adjourn the meeting at 8:06pm, Ms. Mifsud seconded. The motion carried 4-0.

Respectfully submitted,

Madison Orlor

Township Secretary