



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Board of Supervisors  
April 3, 2023

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Barbara Kelley, Township Manager
Steven Costa, Vice Chair	Amy Fulton, Township Secretary
Harold Hallman III, Supervisor	Shane Clark, Police Chief
Richard Bright, Supervisor	
Carin Mifsud, Supervisor	

Ms. Vigilante called the meeting to order on April 3, 2023, at 7:29 PM and led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Ms. Mifsud motioned to approve the agenda with the following changes: to add the approval of Resolution 2023-10 and the resignation of Township Secretary, Amy Fulton, under New Business. The motion was seconded by Mr. Costa and unanimously approved.

#### **APPROVAL OF THE MINUTES**

Ms. Vigilante requested of the Board any corrections to the Board of Supervisors Meeting Minutes from March 20, 2023. Mr. Costa motioned to approve the minutes as submitted. The motion was seconded by Dr. Bright and unanimously approved.

#### **EXECUTIVE SESSION**

Executive Session was held on April 3, 2023, to discuss real estate and personnel matters.

#### **REPORTS**

*Mr. Bryan Maher on behalf of the Environmental Advisory Council (EAC):* Mr. Maher shared that the EAC met with Ms. Mifsud and various disc golf representatives to discuss hole positioning of the new disc golf course at Pine Creek Park. When the group walked the proposed course, they had concerns with the placement of holes 11 through 13, which are located deep within a wetland area of the park. Mr. Maher was concerned there might be legal ramifications if any injuries were sustained there. He also inquired about potentially removing some additional trees to see if that would be permitted. Ms. Mifsud confirmed that no more trees should be removed because that would not be approved. She noted that there was in fact a conversation about planting additional trees along the course. Mr. Costa suggested taking another look at the proposed course to determine how it would impact the wetland.

*Executive Director of Chester Springs Library, Nancy Niggel:* February statistics for the library include: 3.1% increase in physical materials, 20% increase in e-materials, the total circulation rate was up 10%, the year-to-date (YTD) circulation increased 17.4%, there was a 34.3% increase in door traffic, and program attendance in February was 43% higher. Ms. Niggel shared the library kitchen is being renovated. In addition, National Library Week is coming up. There will also be a legislative breakfast at the end of April. Currently, there is a part-time position open at the library for programming and circulation help. The Egg Hunt on April 2, 2023 at the township building was a great success and there was a wonderful turnout. Ms. Vigilante has pictures to share and add to the township website. The library will be partnering with Mill at Anselma for demo days this summer. Finally, Ms. Niggel is looking for donations of prizes for the Summer Reading program.

*Parks and Recreation Committee:* Ms. Mifsud thanked volunteers for their efforts at this past weekend's Egg Hunt. Ms. Mifsud asked Township Manager, Ms. Barb Kelley, to button up the process ensuring township liability coverage for events held on township properties, volunteers that assist with township functions, and personal items stored on township grounds. Ms. Mifsud also expressed a desire to decrease traffic and add deterrents at the Palmer House, since it will be demolished soon. Chief Clark said he can start locking the property up after sunset and will coordinate a plan with Public Works tomorrow.

#### **PUBLIC COMMENT**

Mr. John Matthews shared an email supporting the benefits of using EV vehicles and asked why the township hasn't committed to getting an EV vehicle yet to support sustainability initiatives. Ms. Vigilante responded that one of the greatest things she believes the township can do to support sustainability efforts is to preserve open space.

Mr. Andrew Vascas wanted to thank the library for the Egg Hunt. He also shared his appreciation for West Pikeland Township prioritizing the financial security of the township while also supporting sustainability initiatives.

Mr. Bryan Maher shared that this Saturday is the opening day for Anselma Mill from 10 AM to 4 PM.

Mr. Ryan Leithead asked if the township has sensors that can track who comes in and out of the Palmer House. Chief Clark confirmed he would check to see what the township has in inventory.

### **UNFINISHED BUSINESS**

**Storage Facility Recommendations:** Ms. Vigilante stated that the township received and opened bids for the new storage facility this past Friday, March 31, 2023, and they are still being reviewed.

**55 Devyn Drive:** Ms. Mifsud shared that the resident at 55 Devyn Drive asked the township to correct an easement on their property. They need the township to approve where the easement is recorded to update all records. Ms. Mifsud asked Ms. Kelley to proceed with recording the correction and notify the resident.

In response to the 55 Devyn Drive easement and permit discussion, Ms. Vigilante asked Chief Clark if police officers on duty could take note of properties that may not have a building permit and send them to township staff. Mr. Costa asked community members to be eyes and ears as well. Ms. Mifsud asked Ms. Kelley to research compliance ordinance options that the township might be able to implement. Mr. Ryan Leithead shared he was concerned with the quality of the building permit inspections done by Barry Isett.

### **NEW BUSINESS**

**Approval of Resolution 2023-10:** Ms. Mifsud motioned to approve Resolution 2023-10, which would allow Ms. Vigilante and Ms. Kelley to provide e-signatures for Parks, Trails, and Open Space grant opportunities. The motion was seconded by Dr. Bright and unanimously approved.

**Approval of Road Bid:** Mr. Kyle Wylie of E.B. Walsh & Associates, Inc. estimated that gathering all the equipment and materials to complete the recommended road improvements would begin in approximately August or September. Mr. Hallman recommended scraping roads their whole width in order to mill the entire road. Mr. Hallman asked Ms. Kelley if the township would use PennBid or the local paper to advertise the project bids. Ms. Kelley shared that using both methods is possible, however, advertising on both is very complicated. Mr. Costa motioned to approve advertising project bids for Options A and B of the 2023 Paving Program Estimated Construction Cost Summary, not including Saint Peters Way and including scraping the roads. The motion was seconded by Dr. Bright and unanimously approved.

**Resignation of Joe Romano and Amy Fulton:** Ms. Vigilante shared that Mr. Joe Romano will be resigning as a member of the Zoning Hearing Board to participate in another committee. Also, Township Secretary, Ms. Amy Fulton, will be resigning from her position effective April 13, 2023, to pursue a different full-time job. Mr. Hallman motioned to accept the resignations of Joe Romano and Amy Fulton. The motion was seconded by Ms. Mifsud and unanimously approved.

### **ANNOUNCEMENTS**

The next Board of Supervisors meetings are scheduled for Monday, April 17, 2023, at 7:30 PM and Monday, May 1, 2023, at 7:30 PM.

### **ADJOURNMENT**

Ms. Vigilante motioned to adjourn the meeting at 8:13 PM. The motion was seconded by Ms. Mifsud and unanimously approved. Meeting was adjourned at 8:13 PM.

Respectfully submitted,

Amy Fulton  
West Pikeland Township Secretary