



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Board of Supervisors  
September 19, 2022

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Vice Chair	Barbara Kelley, Township Manager
Richard Bright, Supervisor	Melissa Geoghegan, Township Secretary
Harold Hallman III, Supervisor	Dorene Guistwhite, Township Treasurer
Steve Costa, Supervisor	Shane Clark, Chief of Police

Ms. Vigilante called the meeting to order on September 19, 2022, at 7:30 PM and led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Mr. Hallman motioned to approve the agenda as submitted. The motion was seconded by Mr. Costa and unanimously approved.

#### **APPROVAL OF THE MINUTES**

Ms. Vigilante requested of the Board any corrections to the Board of Supervisors Meeting Minutes from September 6, 2022. Mr. Costa motioned to approve the minutes as submitted. The motion was seconded by Mr. Hallman and unanimously approved.

#### **EXECUTIVE SESSION**

Executive Session was held on September 19, 2022, immediately before the Board of Supervisors meeting for real estate matters.

#### **REPORTS**

*Chief of Police, Shane Clark:* During the month of August, there were 532 calls handled, 837 hours worked, 6,783 miles traveled, 51 traffic citations issued, 47 warnings issued, 2 Harassment, 2 Warrant Service, 2 Trespassing, 1 Suspicious person, 1 Suspicious vehicle, 6 Suspicious condition, 1 Disturbance and 1 Recovered Stolen Vehicle.

#### **PUBLIC COMMENT**

None.

#### **UNFINISHED BUSINESS**

**Township Storage Facility:** Dr. Bright motioned to approve Earth Engineering Incorporated for Geotechnical Investigation not to exceed \$7,300. The motion was seconded by Mr. Costa and unanimously approved.

**Cleaning Bids:** Dr. Bright motioned to approve Oswald Building Services as the township offices cleaning service. The motion was seconded by Mr. Hallman and unanimously approved.

**Stormwater Ordinance:** Township Manager Barbara Kelley presented the Township Engineer, Dan Daley's proposed changes to the Stormwater Ordinance, Section 106:

**No stormwater management required for the following:**

Lots < 1 acre: <500 square feet of Regulated Impervious Surfaces

Lots  $\geq$  1 acre and < 2 acres: <750 square feet of Regulated Impervious Surfaces

Lots  $\geq$  2 acres: <1,000 square feet of Regulated Impervious Surfaces

**Simplified stormwater management approach for the following:**

For all projects up to 2,000 square feet of Regulated Impervious Surfaces

**Full stormwater management design for the following:**

For all projects with more than 2,000 square feet of Regulated Impervious Surfaces (or adjusted amount as noted above)

Dr. Bright motioned to accept the Stormwater Ordinances changes as proposed by the Township Engineer. The motion was seconded by Mr. Costa and unanimously approved. The Board directed Ms. Kelley to place the Stormwater Ordinance Hearing on the next agenda and to advertise the hearing.

**Pine Creek Park Education Sign:** Mr. Costa motioned to discuss the purchase of a sign from Displays & Graphics at a cost of \$2,200 for Pine Creek Park. The motion was seconded by Dr. Bright. Bryan Maher, Chair of the Environmental Advisory Council (EAC), requested that the township pay \$700 towards the cost of the sign, with the EAC paying the remainder from their allotted funds. Mr. Costa suggested the township pay for the entirety of the sign. Ms. Vigilante called for a vote to have the township pay the full cost of \$2,200, and it was unanimously approved.

**Sycamore Lane Tree Bids:** Mr. Costa motioned to approve R & H Tree Service at a cost of \$2,650 for tree removal on township property on Sycamore Lane. The motion was seconded by Mr. Hallman and unanimously approved.

**NEW BUSINESS**

**Approval of Bills and Treasurer's Report:** Mr. Hallman III abstained from voting on the motion to pay bills for EFT from Wex Bank dated 8/25/2022 and EFT from Wex Bank dated 9/12/2022 because of a conflict as the motion provides for a payment from West Pikeland Township to Hallman's General Store.

Dr. Bright motioned to approve the Treasurer's Report and the Bills. The motion was seconded by Mr. Costa and unanimously approved.

**Swearing in of Amy Fulton, Township Secretary:** Ms. Fulton was sworn in by outgoing Township Secretary and Notary, Melissa Geoghegan.

**Appointment of Lisa Lacroix to the Planning Commission:** Mr. Hallman motioned to appoint Lisa Lacroix as a delegate from the Open Space Committee to the Planning Commission. The motion was seconded by Mr. Costa and unanimously approved.

**Authorization for Snow Removal Proposal:** Dr Bright motioned to approve the Snow Removal Proposal on the condition that contingency language for additional personnel and equipment be added to the proposal. The motion was seconded by Mr. Costa and unanimously approved.

**Authorization for Tree Bid Proposal:** Mr. Costa motioned to approve the Tree Bid Proposal on the condition that stump grinding and contingency language for emergencies be added to the proposal. The motion was seconded by Dr. Bright and unanimously approved.

**Pine Creek Park Pavilion Roof Replacement:** The Board directed Ms. Kelley to determine materials to be used and warranty information from all bidders. Tabled.

**ANNOUNCEMENTS**

The next Board of Supervisors meetings are scheduled for Monday, October 3, 2022, at 7:30 PM and Monday, October 17, 2022, at 7:30 PM.

**ADJOURNMENT**

Mr. Hallman moved to adjourn the meeting at 8:04 PM. The motion was seconded by Mr. Costa and unanimously approved.

Meeting was adjourned at 8:04 PM.

Respectfully submitted,

Melissa Geoghegan  
West Pikeland Township Secretary