



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Board of Supervisors  
February 22, 2022

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Carin Mifsud, Chair	Jim Wendelgass, Township Manager
Noreen Vigilante, Vice Chair	Harry Cowan, Township Public Works Foreman
Harold Hallman III, Supervisor	Melissa Geoghegan, Township Secretary
Richard Bright, Supervisor	Dorene Guistwhite, Township Treasurer
Steven Costa, Supervisor	Shane Clark, Chief of Police

Ms. Mifsud called the meeting to order on February 22, 2022, at 7:32 PM and led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Ms. Mifsud motioned to approve the agenda with the addition of Approval of Part Time Police Officer Timothy Grattan under New Business. The motion was seconded by Mr. Hallman and unanimously approved.

#### **APPROVAL OF THE MINUTES**

Ms. Mifsud requested of the Board any corrections to the Board of Supervisors Meeting Minutes from February 7, 2022. Ms. Vigilante motioned to approve the minutes as submitted. The motion was seconded by Dr. Bright and unanimously approved.

#### **EXECUTIVE SESSION**

Executive Session was held on February 22, 2022, for personnel matters.

#### **REPORTS**

**Police, Chief Shane Clark:** In January 2022 the West Pikeland Police Department responded to 632 calls, spent 812 hours on police duties and patrolled 5,770 miles. Our Township had one theft and three suspicious conditions.

**Environmental Advisory Council:** EAC is hosting a Zoom speaker event, "The Dirty Little Secret of Lawn Care" on February 24, 2022 at 7 PM.

#### **PUBLIC COMMENT**

*John Matthews, West Pikeland Township Resident:* Mr. Matthews requested that the Township seek advice from the Environmental Advisory Council, specifically for energy conservation in regard to Township facilities and fleet vehicles. As recipients of the VPP Grant, our Township has a consultant available for advice.

#### **UNFINISHED BUSINESS**

**Township Storage Facility:** The Township provided requested documentation to the insurance company and we are awaiting their decision.

**Discuss Township Building Back Wall:** The Board directed Township Manager Jim Wendelgass to: procure architectural designs for two options: wall with no windows but two glass doors and wall with large glass window and two doors; estimates for demolition of the back wall; contact the Pennsylvania Council on the Arts for possible grant funding; seek grant funding for demolition from the Statewide Local Share Assessment Grant; and contact the West Pikeland Township Historical Architectural Review Board.

**Approval of Public Works Gator:** Ms. Vigilante motioned to discuss. The motion was seconded by Dr. Bright.

*Joseph Romano, West Pikeland Township Resident:* Mr. Romano stated that it is easier to get the heated cab when ordering a gator, instead of ordering separately.

Ms. Mifsud motioned to approve the purchase of a Public Works Gator at a cost of \$18,073.50. The motion was seconded by Ms. Vigilante. Dr. Bright and Mr. Costa voted aye. Mr. Hallman voted nay. The motion was approved. Purchase of the gator plow and salt spreader was tabled.

**Approval of Trailer for Gator:** Ms. Vigilante motioned to approve the purchase of a 14 ft trailer for the gator. The motion was seconded by Dr. Bright. Ms. Mifsud and Mr. Costa voted aye. Mr. Hallman voted nay. The motion was approved.

**Discuss Public Works Fleet:** Pricing for replacement vehicle are as follows: Ford 550 - \$109,450, Ford 600 - \$117,975. The Ford 600 has a heavier suspension and wider tire width; however, delivery will not be until spring of 2023. There are no options for leasing or renting a replacement vehicle.

**Approval of Vehicle for Chief of Police:** Dr. Bright motioned to discuss. The motion was seconded by Mr. Costa. Pricing for a Ford Expedition is \$54,005.00, with the additional cost of \$7,000 to \$8,000 for the vehicle to be outfitted with police equipment. The budget for a replacement vehicle is \$50,000. The budget for vehicle outfitting is \$4,000. The sale of the old vehicle is budgeted for \$6,000.

*John Matthews, West Pikeland Township Resident:* Mr. Matthews requested that Mr. Hallman recuse himself from the discussion due to a conflict of interest.

*Nancy Bartley, West Pikeland Township Resident:* Ms. Bartley requested that the Township consider hybrid or electric vehicles for replacement of police fleet vehicles.

Ms. Vigilante motioned to table approval of vehicle for Chief of Police. The motion was seconded by Dr. Bright and approved.

## **NEW BUSINESS**

**Approval of Bills and Treasurer's Report:** Mr. Hallman III abstained from voting on the motion to pay Hallman's General Store Wex Bank EFT 77325958 1/25/2022 because of a conflict as the motion provides for a payment from West Pikeland Township to Hallman's General Store.

Dr. Bright motioned to approve the Treasurer's Report and the Bills. The motion was seconded by Mr. Costa and unanimously approved.

**Appointment of Joseph Romano to Open Space Committee:** Mr. Hallman motioned to approve the appointment of Mr. Romano to the Open Space Committee. The motion was seconded by Dr. Bright and unanimously approved.

**Approval of LED Bulbs for Township Parking Lot Fixtures:** Mr. Hallman motioned to discuss. The motion was seconded by Ms. Vigilante. Mr. Hallman requested an answer concerning the warranty on the bulbs. The Township will work with EAC and the energy consultants to select an acceptable LED bulb. Tabled.

*Nancy Bartley, West Pikeland Township Resident:* Ms. Bartley requested that the Board consider lights that have a warm white glow instead of a blue tinted glow.

**Approval of AED Defibrillator and Box for Pine Creek Park:** Mr. Hallman motioned to approve the AED Agreement for \$109.00 per month and the purchase of a cabinet to be placed at Pine Creek Park. The motion was seconded by Dr. Bright and unanimously approved.

**Discuss ADA Compliant Sidewalk:** The Board directed Mr. Wendelgass to research grants for this project.

**Discuss Egg Hunt and Holiday Stroll Covid Protocols:** The Board requested that Parks and Recreation hold the Egg Hunt outdoors only and to consider not recycling the eggs this year. The Board expressed an interest in holding a small holiday event in the township if Historic Yellow Springs does not hold the Holiday Stroll this year.

**Discuss Meeting Room Use Process:** The Board directed staff to create a policy and fee schedule for meeting room rentals.

**Approval of Resolution 2022-08 Application for Statewide Local Share Assessment Grant:** Dr. Bright motioned to approve Resolution 2022-08 Application for Statewide Local Share Assessment Grant to apply for Palmer House Demolition, and/or Cultural Center Back Wall Demolition, and/or Sidewalk Construction, and/or Public Works Vehicle, and/or Chief of Police Vehicle. The motion was seconded by Ms. Vigilante and unanimously approved.

**Approval of Additional Mowed Trails in Walnut Lane Park:** Dr. Bright motioned to approve a mowed trail in Walnut Lane Park for a total of 1.2 acres and an addendum to the Lawn Maintenance Bid for said cutting to be placed on the website. The motion was seconded by Ms. Vigilante and unanimously approved.

**Approval of Part Time Police Officer Timothy Grattan:** Mr. Hallman motioned to approve the hiring of Timothy Grattan as a Part Time Police Officer. The motion was seconded by Ms. Vigilante and unanimously approved.

## **ANNOUNCEMENTS**

The next Board of Supervisors meetings are scheduled for Monday, March 7, 2022, at 7:30 PM and Monday, March 21, 2022, at 7:30 PM.

## **ADJOURNMENT**

Ms. Vigilante moved to adjourn the meeting at 9:02 PM. The motion was seconded by Mr. Hallman and unanimously approved.

Meeting was adjourned at 9:02 PM.

Respectfully submitted,

Melissa Geoghegan

West Pikeland Township Secretary