



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Minutes
BOARD OF SUPERVISORS
August 21, 2023, at 7:30 PM

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair (via phone)	Barbara Kelley, Township Manager
Steven Costa, Vice Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Wayne O'Connell, Acting Police Chief
Carin Mifsud, Supervisor	Madison Orler, Township Secretary

I. CALL TO ORDER

- a. Mr. Costa called the meeting to order at 7:30pm.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

- a. Ms. Mifsud made a motion to approve the agenda for the August 21, 2023, Board of Supervisors meeting. Mr. Hallman seconded the motion. The motion was unanimously approved.

IV. APPROVAL OF MINUTES

- a. Mr. Hallman made a motion to approve the July 17, 2023, Board of Supervisors meeting minutes. Ms. Mifsud seconded the motion. The motion was unanimously approved.

V. Introduction of Township Secretary / Asst. to the Manager

- a. Mr. Costa introduced Madison Orler as the new West Pikeland Township Secretary. Ms. Orler stood and thanked Mr. Costa for the introduction.

VI. REPORTS

a. Police Report

- i. Acting Chief O'Connell reviewed the monthly report. Mr. O'Connell reported there were 737 calls this month, 627 hours were worked, 1,500 miles were traveled, six (6) traffic citations were issued, and three (3) non-traffic citations were issued. The police report is on file. Ms. Mifsud made a motion to approve the Police Report. Mr. Hallman seconded the motion. The motion was unanimously approved.

b. Treasurer Report

- i. Ms. Guistwhite gave the Board an overview of the cash balances. Ms. Guistwhite explained to the Board that the income and expenses are running under budget for 2023. Ms. Guistwhite explained that she anticipates finishing the year under budget. Ms. Mifsud made a motion to approve the Treasurer Report. Mr. Hallman seconded the motion. The motion was unanimously approved. Mr. Hallman abstained from the Wex check and Hallman's General Store check for conflict.



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VII. PUBLIC COMMENT

- a. Mr. and Mrs. Kustafik attended and spoke at this meeting regarding stormwater concerns on their property, 751 Upper Pine Creek Rd. Mr. Kustafik stated that during heavy rains they are having water pour into their basement and flood their yard. Mr. Kustafik also stated that he had a \$10,000 wall constructed outside to help prevent the water from entering his home. Mr. Kustafik explained that in addition to the wall he had a second sump pump installed where the water was entering his basement. Mr. Kustafik explained to the Board that he had his gutters and downspouts replaced and extended the spouts many feet away from the home. Mr. Kustafik stated that these renovations have not solved the problem. Mr. Kustafik stated he believed this was due to the road paving that occurred by the township years prior. Mr. Kustafik explained to the Board that previously, the Townships' insurance issued funds to fix the wall that was damaged from the excess water runoff. Mr. Kustafik asked the Board for help and stated they have nowhere else to turn. The Board members assured Mr. Kustafik that he has been heard and they are going to do as much as they can to get the family a solution to the excess water concerns.

VIII. OLD BUSINESS

- a. Resolution for Clean Energy Acceptance
 - i. Ms. Mifsud made a motion to approve Resolution 2023-12. Mr. Hallman seconded the motion. The motion was unanimously approved.
- b. Storage Facility Update
 - i. Ms. Kelley gave the Board an update on the Storage Facility. Ms. Kelley stated that everything is on schedule. Ms. Kelley explained to the Board that we are waiting on Peco to install the 2 electrical poles. Ms. Kelley stated that there is a written report in the Supervisors portfolio.

IX. NEW BUSINESS

- a. Road Closure Permit
 - i. Ms. Kelley gave an overview of the road closure permit for the Yellow Springs tours. Ms. Kelley explained that on October 15, 2023, Historic Yellow Springs will provide a Festival for the community, where they will need the road closed. Ms. Kelley explained part of Art School Road would be closed from 11am to 5pm, the event itself will take place from 12pm-4pm. Ms. Kelley explained to the Board that the event would include village tours, fall activities, and music. Ms. Kelley stated that the Board has a written copy of the plan in their portfolio. Mr. Hallman suggested utilizing the Township's parking lot and field for parking, rather than creating a new spot. Ms. Kelley noted the suggested change.



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b. EAC Recommendation for Appointment

- i. The recommendation for appointment will appear on the September 5, 2023, Board meeting agenda, when the individual can attend the meeting.

c. Paving Tour

- i. Mr. Costa explained that the paving tour is for 2024. Mr. Costa stated that the board will be going to various roads in the township that will be paved in 2024. Mr. Costa explained the Board has not yet picked a date; however, one will be chosen soon. Mr. Costa also explained that the public is more than welcome to join.

d. Harassment Policy and Internal Affairs Policy

- i. Ms. Mifsud made a motion to approve Resolution 2023-14, Harassment Policy. Mr. Hallman seconded the motion. The motion was unanimously approved. The Internal Affairs Policy will be approved at the next Board meeting.

e. Grant Update

- i. Ms. Kelley gave an overview of different grants the Township can apply for. Ms. Kelley stated the grants are on-going and she will be working on them throughout the year.

X. ANNOUNCEMENTS

- a. Mr. Costa announced the next Board meeting will be Tuesday, September 5, and September 18, 2023, at 7:30pm.

XI. ADJOURN

- a. Ms. Mifsud made a motion to adjourn the meeting at 8:00pm, Mr. Hallman seconded. The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Madison Orler".

Madison Orler

Township Secretary