



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Board of Supervisors  
February 21, 2023

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Barbara Kelley, Township Manager
Steven Costa, Vice Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Amy Fulton, Township Secretary
Carin Mifsud, Supervisor	Shane Clark, Chief of Police
Richard Bright, Supervisor	

Ms. Vigilante called the meeting to order on February 21, 2023, at 7:30 PM and led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Mr. Hallman motioned to approve the agenda with the following change: to table PT Public Works Employee under New Business. The motion was seconded by Ms. Mifsud and unanimously approved.

#### **APPROVAL OF THE MINUTES**

Ms. Vigilante requested of the Board any corrections to the Board of Supervisors Meeting Minutes from February 6, 2023. Mr. Costa motioned to approve the minutes as submitted. The motion was seconded by Ms. Mifsud and unanimously approved.

#### **EXECUTIVE SESSION**

Executive Session was held on February 6, 2023, and February 21, 2023, to discuss legal matters.

#### **APPROVAL OF PT OFFICER MATTHEW MCBRIDE**

Ms. Mifsud motioned to approve Matthew McBride as a new PT Police Officer. The motion was seconded by Dr. Bright and unanimously approved. Officer McBride was sworn in by Ms. Vigilante.

#### **REPORTS**

*Chief of Police, Shane Clark:* During the month of January, there were 654 calls handled, 801 hours worked, 6,412 miles traveled, 73 traffic citations issued, 41 warnings issued, 0 Harassment, 0 Trespassing, 0 Suspicious person, 2 Suspicious vehicle, 4 Suspicious condition.

#### **PUBLIC COMMENT**

Mr. John Matthews shared that the Northern Chester County Clean Energy Future Round Table was taking place on March 1, 2023, from 5:30 PM until 7:00 PM at the East Pikeland Township Building. Supervisors and community stakeholders are invited to attend.

Dr. Bright asked on behalf of Matt Burns (a resident that could not attend the meeting) if sound barriers will be installed for the work being done on the turnpike. Since evergreens were cut down on Seven Oaks Road, the sound from construction has been amplified. Mr. Hallman confirmed that Trumbull, the organization that presented at the February 6, 2023, Board of Supervisors meeting, did not receive the turnpike bid. Allan Myers won the bid.

An unidentified resident asked about the presence of a liquor license application notice located on the township building window. Ms. Vigilante explained that SALT Performing Arts applied for the license, but it is unclear if it will be approved.

#### **UNFINISHED BUSINESS**

**Approval of Resolution 2023-07 Fee Schedule:** Dr. Bright motioned to approve Resolution 2023-07 for the 2023 Fee Schedule as submitted. The motion was seconded by Mr. Costa and unanimously approved.

**Storage Facility:** Ms. Vigilante shared that the last matter to resolve regarding the Storage Facility is to decide between using Gas vs. Propane. The most cost-effective and beneficial option in the long term is gas. In addition, PECO will connect the gas lines for free. Ms.

Mifsud motioned to approve the approval of gas use, so long as it did not inhibit future growth. The motion was seconded by Dr. Bright and unanimously approved.

**EAC Stakes and Fencing:** Mr. Bryan Maher, Chair of the Environmental Advisory Council, shared that the original cost anticipated for stakes and fencing needed for shrub maintenance was approximately \$2,000. However, Mr. Hallman found a source that offered 7 ft wooden stakes for a reduced price, which greatly helped with the overall cost. Mr. Hallman confirmed that the new price per wooden stakes is \$1.70, which put the total project cost at just under \$1,400. Ms. Mifsud motioned to approve no more than \$1400 for the purchase of stakes and fencing. The motion was seconded by Mr. Costa and unanimously approved.

### **NEW BUSINESS**

**Bills and Treasurer's Report:** Township Treasurer, Ms. Guistwhite, shared that there were two additional bills during the month of January, one for a police car and one for the township sidewalk improvement project. All but \$250 was covered by insurance for the police car. The township had a cash balance of \$ 3.8 million. Profit and loss were running behind due to income tax collection. Finally, Ms. Guistwhite shared that the annual audit will begin at the end of February. Dr. Bright motioned to approve the Bills and Treasurer's report as submitted. The motion was seconded by Mr. Costa. Ms. Mifsud and Ms. Vigilante responded aye. Mr. Hallman abstained from voting due to a conflict of interest with the WEX Bank Expenditure dated 2/15/2023.

**Approval of Resolution 2023-08 for Conservancy and Municipal Grant Program:** Ms. Vigilante explained that Resolution 2023-08 assisted the township with the acquisition of 1546 Mallard Lane. Ms. Mifsud motioned to approve Resolution 2023-08 as submitted. The motion was seconded by Mr. Costa and unanimously approved.

**Paving Summary:** Ms. Vigilante shared that township supervisors and staff conducted a road tour on February 6, 2023, to analyze the conditions of various roads throughout the township. Ms. Vigilante asked Ms. Kelley to send an itemized list of improvements to the township engineer, EB Walsh, and then release the road work out to bid.

**SALT Hallway Doors:** Ms. Vigilante explained that SALT Performing Arts asked to put up barriers in the interior lobby. Ms. Vigilante confirmed that SALT can have freestanding barriers that are not anchored into the floor, do not reach the ceiling, and do not block any fuse panels, light switches, or emergency lights. Ms. Vigilante shared that the township has submitted a request to check and maintain all emergency lighting throughout the theater.

### **ANNOUNCEMENTS**

Ms. Vigilante shared the township held a volunteer appreciation reception on February 16, 2023, that was well-received. Mr. Costa suggested that the township use its website to include a seasonal feature on the different township committees and educate community members on the responsibilities of each committee.

Next, Ms. Vigilante informed the attendees that four Hazardous Household Waste Collection events were taking place within Chester County in 2023. Flyers with more information were made available at the back of the meeting room. The information will also be added to the township website.

Finally, Ms. Vigilante confirmed that the next Board of Supervisors meetings are scheduled for Monday, March 6, 2023, at 7:30 PM and Monday, March 20, 2023, at 7:30 PM.

### **ADJOURNMENT**

Ms. Vigilante motioned to adjourn the meeting at 8:06 PM. The motion was seconded by Mr. Hallman and unanimously approved. Meeting was adjourned at 8:06 PM.

Respectfully submitted,

Amy Fulton, West Pikeland Township Secretary