



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Minutes  
BOARD OF SUPERVISORS  
December 4, 2023, at 7:30 PM

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Barbara Kelley, Township Manager
Steve Costa, Vice Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Shane Clark, Police Chief
Carin Mifsud, Supervisor	Madison Orlor, Township Secretary
Richard Bright, Supervisor	

I. CALL TO ORDER

- a. Ms. Vigilante called the meeting to order at 7:30pm.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

- a. Mr. Hallman made a motion to approve the agenda for the December 4, 2023, Board of Supervisors meeting. Ms. Mifsud seconded the motion. The motion was unanimously approved.

IV. APPROVAL OF MINUTES

- a. Mr. Hallman made a motion to approve the November 20, 2023, Board of Supervisors meeting minutes. Mr. Costa seconded the motion. The motion was unanimously approved.

V. EXECUTIVE SESSION

- a. Ms. Vigilante stated that there was an executive session held on November 20, 2023, the topic of discussion was personnel. Ms. Vigilante stated that another executive session was held December 4, 2023, at 6:30pm and the topic of discussion was real estate and personnel.

VI. REPORTS

VII. PUBLIC COMMENT

- i. Mr. Bryan Maher explained that the EAC and a group of volunteers conducted a highway clean up on December 2, 2023. Mr. Maher stated that the group collected 13 bags of trash, a tire, and a door. Mr. Maher explained that the group will do this again in Spring of 2024. The Board thanked Mr. Maher and the group of volunteers for carrying out this clean up.
- ii. Mr. Mike Leader explained that he volunteers at the Mill at Anselma and wanted to bring more awareness to what is done at the Mill. Mr. Leader explained that once a month, on the second Saturday, the Mill does a grind of cornmeal. Mr. Leader brought the Board a bag of roasted cornmeal that was harvested from the Mill. The Board thanked Mr. Leader for their sample.



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- iii. Mr. Ryan Leithead gave an update on the playground at Pine Creek Park. Mr. Leithead stated that he has received the sandbox toys, and he is just waiting for the sand. Mr. Leithead stated that the playground should be completed by December 11 or 12, 2023. Ms. Mifsud asked Ms. Kelley to give thanks to the Public Works Department for helping with this project. Ms. Kelley agreed.

VIII. UNFINISHED BUSINESS

a. Tree Bid

- i. Ms. Kelley explained that the Township received one bid, however, it was not qualified. Ms. Kelley suggested to the Board that the Township continues the bid from 2022-2023 into 2023-2024 at the current price. Ms. Vigilante asked Ms. Kelley if the current contractor was willing to do this. Ms. Kelley confirmed that the contractor agreed to continue his contract. Mr. Costa asked if the staff could keep a record of why the bid was not qualified in the Tree Bid file, the staff agreed.

b. Storage Facility

- i. Mr. Romano gave an overview of the project. Mr. Romano explained that PECO has come to get electricity running to the building and that the generator will be sent back to the county. Mr. Romano stated that the inspection to issue the Certificate of Occupancy will be held December 5, 2023. Mr. Romano explained that there were roof rails (for ice and snow) added to the back of the building so the snow wouldn't pile on top of the well. Mr. Romano stated the roof rails will now cost \$2,800.00 instead of \$4,800.00.

c. Generator

- i. Ms. Vigilante asked Mr. Romano if this was a pressing topic. Mr. Romano stated that this is a "post-building" item. Ms. Vigilante suggested the Board table this project for now. Ms. Kelley explained that it is in the 2023 budget and by tabling this item, it will need to go into the 2024 budget. The Board decided to make this a 2024 expense.

IX. NEW BUSINESS

a. Donation to the Township

- i. Ms. Vigilante stated that Mr. Ryan Leithead is making a generous donation to the Township and that there is a letter of agreement for the Township to sign. Mr. Hallman asked if the Township's Solicitor has reviewed the document and thinks it should be. The Board agrees. The Board is sending the agreement to the Solicitor for approval.

b. Historic Commission and HARB

- i. Ms. Vigilante explained that the Township has the Historic Commission and HARB (review board) which do the same thing for different parts of the Township. Ms. Vigilante



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explained that the two committees could combine, being that they are both short-staffed. Ms. Vigilante asked for discussion on this topic. Ms. Kelley stated she spoke to Mark Ashton (Historic Commission), and he did not see an issue with combining. Mr. Mark Ashton explained that he does not see any issues with combining the committees and would abide by the decision made by the Board. Ms. Mifsud explained to Ms. Kelley to take this to the Solicitor and get instructions on how to proceed with combining the two committees.

X. ANNOUNCEMENTS

- a. Ms. Vigilante stated that the Holiday Stroll will take place on Friday, December 8, 2023. Ms. Vigilante stated she will be excited to see everyone there. Mr. Hallman asked for clarification of parking. Chief Clark stated that he will be putting up the digital sign to warn residents of the road closure. Ms. Kelley stated she would send the itinerary to the Board.
- b. Ms. Vigilante announced the next Board meeting will be Monday, December 18, 2023, and Tuesday, January 2, 2024, at 7:30pm.

XI. ADJOURN

- a. Mr. Hallman made a motion to adjourn the meeting at 7:53pm, Ms. Mifsud seconded. The motion was unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Madison Orlor".

Madison Orlor

Township Secretary