



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Board of Supervisors
October 3, 2022

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Carin Mifsud, Chair	Barbara Kelley, Township Manager
Noreen Vigilante, Vice Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Amy Fulton, Township Secretary
Steve Costa, Supervisor	Shane Clark, Chief of Police
Richard Bright, Supervisor	

Ms. Mifsud called the meeting to order on October 3, 2022, at 7:30 PM and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Bright motioned to approve the agenda with the following changes: Move up swearing in of Charles Kyle Heller, Police Officer (Part-time). The motion was seconded Mr. Hallman and unanimously approved.

Swearing in of Charles Kyle Heller, Police Officer (Part-time): Mr. Heller was sworn in by Board of Supervisors Chair, Carin Mifsud.

APPROVAL OF THE MINUTES

Ms. Mifsud requested of the Board any corrections to the Board of Supervisors Meeting Minutes from September 19, 2022. Mr. Hallman motioned to approve the minutes as submitted. The motion was seconded by Ms. Vigilante and unanimously approved.

EXECUTIVE SESSION

Executive Session was held on September 29, 2022, for personnel matters.

REPORTS

Environmental Advisory Council, Barbara Kelley on behalf of Bryan Maher: The Pine Creek Park education sign is currently under production.

Chester Springs Library, Barbara Kelley on behalf of Nancy Niggel: The Library and Parks and Recreation Committee coordinated the budget for summer and fall events next year. Nancy was pleased with the turnout for this year's summer and fall Park series, which served over 520 people (232 adults and 288 children).

Parks and Recreation Committee, Barbara Kelley on behalf of Judd Feinerman: The committee met and submitted their budget for 2023 of \$8,020. They eliminated the annual yard sale and put the funds towards the annual Easter egg hunt.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

Township Storage Facility: Township Manager Barbara Kelley noted that GEO services are doing the core samples this week, depending on the weather conditions. They will share a report soon.

Pine Creek Park Pavilion Roof Replacement: Township Manager Barbara Kelley noted that the township received four bids for the Pine Creek Park Pavilion Roof Replacement. Of the four, Ms. Kelley recommended Nelson Builders Services with a quote of \$6,425. Mr. Hallman motioned to accept the bid from Nelson Builders Services. The motion was seconded by Mr. Costa, contingent on reviewing Nelson's proof of insurance. The motion was then unanimously approved.

NEW BUSINESS

Draft of 2023 Budget: Ms. Mifsud shared that the Board of Supervisors received the proposed 2023 budget and will hold a public meeting for review and discussion on October 17, 2022, at 8:30 PM. The meeting will be advertised and posted this week.

Resolution 2022-16 PECO Grant: Township Manager Barbara Kelley explained that Resolution 2022-16 authorizes an application to the PECO Green Region Open Space Program in the amount of \$10,000 for Park, Recreation, Open Space and Trails. Mr. Bright motioned to approve Resolution 2022-16. The motion was seconded by Mr. Hallman and unanimously approved.

Fire Company Annual Donation: Ms. Mifsud shared that in the 2021 budget, the township donated \$50,000 between two fire companies: \$20,500 for Kimberton and \$29,500 for Lionville. Ms. Mifsud recommended dispersing identical donations during the next billing cycle. Ms. Vigilante asked for discussion and more details about the funding split. Township Manager Barbara Kelley and Township Treasurer Dorene Guistwhite explained the funding split. Mr. Hallman recommended that Ms. Kelley request monthly reports from Kimberton and motioned to approve the dispersal of the funds. The motion was seconded by Mr. Bright and unanimously approved.

Chester County Emergency Response Team Mutual Aid Agreement and Resolution 2022-17: Township Police Chief Shane Clark shared that Resolution 2022-17 would create an LLC for the response team and provide a 10-million-dollar policy per occurrence to protect the township. Mr. Bright asked about a policy cancellation clause. Mr. Costa motioned to approve Resolution 2022-17. The motion was seconded by Mr. Hallman and unanimously approved.

Moment of silence for Rick Fagley: Ms. Mifsud asked for a moment of silence for Rick Fagley, former West Pikeland and East Pikeland Police Officer, who recently passed.

ANNOUNCEMENTS

The next Board of Supervisors meetings are scheduled for Monday October 17, 2022, at 7:30 PM and Monday, November 7, 2022, at 7:30 PM.

The 2023 budget work session will take place on October 17, 2022, following the regularly scheduled Board meeting.

Mr. Costa asked about the sidewalk work time frame. Ms. Kelley shared the work will be completed between October 30, 2022, and November 4, 2022.

ADJOURNMENT

Ms. Mifsud motioned to adjourn the meeting at 7:55 PM. The motion was seconded by Mr. Hallman and unanimously approved. Meeting was adjourned at 7:55 PM.

Respectfully submitted,

Amy Fulton

West Pikeland Township Secretary