



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Minutes
BOARD OF SUPERVISORS
September 18, 2023, at 7:30 PM

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	
Steve Costa, Vice Chair (via phone)	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	Shane Clark, Police Chief
	Madison Orler, Township Secretary
Richard Bright, Supervisor	

I. CALL TO ORDER

- a. Ms. Vigilante called the meeting to order at 7:30pm.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

- a. Dr. Bright made a motion to approve the agenda for the September 18, 2023, Board of Supervisors meeting. Mr. Hallman seconded the motion. The motion was unanimously approved.

IV. APPROVAL OF MINUTES

- a. Dr. Bright made a motion to approve the August 21, 2023, Board of Supervisors meeting minutes with the suggested changes. Mr. Hallman seconded the motion. The motion was unanimously approved.

V. REPORTS

a. Police Report

- i. Chief reviewed the monthly report. Chief reported there were 508 calls this month, 632 hours were worked, 5904 miles were traveled, 42 traffic citations were issued, 31 warnings were issued, cleared 4 solicitors without permits, one (1) fraud case, two (2) suspicious persons, one (1) suspicious vehicle, and seven (7) suspicious conditions. The police report is on file. Dr. Bright thanked the police department for their efforts.

b. Treasurer Report

- i. Ms. Guistwhite gave the Board an overview of the cash balances. Ms. Guistwhite explained to the Board that there is a decrease in cash due to the new public works building which is to be expected. Ms. Guistwhite stated that the earned income is about \$100,000 behind of what was budgeted for. Dr. Bright made a motion to approve the Treasurer Report/Bills. Mr. Hallman seconded the motion. The motion was unanimously approved. Mr. Hallman abstained from the Wex check and Hallman's General Store check for conflict.

VI. PUBLIC COMMENT

- i. Bill Moore, a representative of the Fairfields HOA, stood and introduced himself. Mr. Moore stated that the neighborhood has some questions and concerns about drainage



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issues in the street. Mr. Moore thanked the Board for the Solicitor sending them a letter to better explain who is responsible for the roadways in this HOA. Mr. Moore asked for clarification regarding who took care of the storm drains and pipes that are under the roadways. The Board agreed that the roadways from curb to curb (including storm drains and pipes) are the Township's responsibility. Mr. Moore thanked the Board for clarifying the responsibilities of the roadways.

- ii. Bryan Maher (EAC) stated that he had proposed to host a festival in conjunction with the Township. Mr. Maher stated that HYS is hosting a festival on October 15, 2023, and he suggested that EAC work with HYS to host the festival. Mr. Maher stated that he was looking for the Township's "okay" to have the two committees work together on a community event. The Board happily agreed. Mr. Hallman suggested that Mr. Maher reach out to Parks & Rec and possibly other committees for their interest in co-hosting an event for the community. Mr. Maher agreed and thought that it was a great opportunity for everyone. Ms. Vigilante suggested a "subcommittee" be created to further discuss the event in greater detail.
- iii. Mr. and Mrs. Kustafik attended and spoke at this meeting regarding stormwater concerns on their property on Upper Pine Creek Rd. Mr. Kustafik asked for an update on the stormwater issue they have been experiencing. Mr. Kustafik stated that the Township had two (2) individuals out to their property to observe details of their issue. Mr. Kustafik asked the Board when Upper Pine Creek Road was paved. Ms. Gusitwhite stated that the road must have been paved before 2007 because there are no records of it after 2007. Mrs. Kustafik asked where the records before 2007 are. Mr. Hallman stated that the records were purged by previous individuals. Mrs. Kustafik stated they came to the meeting to "get this all on record". Ms. Vigilante stated that this is in the hands of the insurance company and the Township cannot get involved now.

VII. OLD BUSINESS

a. Gazebo Quotes

- i. Ms. Orler explained that the Township received concrete quotes for under the Gazebo. Ms. Orler explained that a breakdown of details was created to better understand the quotes. Ms. Orler stated she provided pictures of what the gazebo will look like once it's installed. Ms. Vigilante stated that approval for purchasing a gazebo could be given at this meeting. Mr. Hallman stated that he would get a spec sheet for the concrete pad and pass it along to Ms. Orler. Ms. Vigilante gave an overview of the gazebo project. Ms. Vigilante explained that grant money was given to the Township to demolish the Palmer House and to construct a gazebo in its place. Ms. Vigilante asked for a motion. Dr. Bright made a motion to approve the purchase of the gazebo. Mr. Hallman seconded the motion. The motion was unanimously approved. The Board of Supervisors agreed on a red roof with white vinyl.



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b. Storage Facility Update

- i. Mr. Romano presented several options addressing limiting factors such as additional cost, reoccurring maintenance/servicing cost, power needed vs. power sought, and effort required to minimize power line disruption for a future Administration building. Following a discussion on the likelihood and timing of a new Administration building, emerging technologies, cost and return on investment, Supervisors voted for installing a transformer on a pole and trenching/burying a secondary line directly to the building.

c. Park Recreation, Open Space and Trails Update

- i. Mr. Judd Feinerman gave a brief update of the Parks & Rec Department. Mr. Feinerman explained that the Yoga in the Park, which is held on Saturday mornings at 9am, is gaining a lot of attendees. Mr. Feinerman stated that the Summer in the Park series had a great turn out with a total of 656 participants. Mr. Feinerman explained that the disc golf pad sites are currently underway. Mr. Feinerman stated that the playground design is in the works. Ms. Vigilante stated that the park and recreation department could possibly work with someone to gather a design set up for the playground. Mr. Feinerman agreed.

d. Police Car Update

- i. The Chief explained that the police car was sold on Municibid to Dr. Bright. Chief stated that they're waiting to finish some paperwork then the title will be transferred. Mr. Hallman stated he believed there was a motion needed to accept the bid. Mr. Hallman made a motion to accept the bid for the sale of the Police Car via Municibid. Ms. Vigilante seconded the motion. Dr. Bright abstained. The motion passed unanimously.

VIII. NEW BUSINESS

a. Paving Tour Update

- i. Ms. Vigilante explained that all the Supervisors, the Township Manager, and Mr. Romano went on a tour of all the roads that need paving in 2024. Ms. Vigilante stated the roads to be paved are Fox Lane, Hunt Club Lane, Bridle Lane, Pine Creek Park (tar and chip from Yellow Springs Road to the Driveway). Mr. Hallman stated that the two (2) ADA parking spaces in Pine Creek Park need to be cleared off and checked for a need of paving. Ms. Vigilante asked Ms. Orler to contact Public Works to have that completed. Ms. Vigilante explained that there were questions (from Mr. Hallman) regarding Pickering Estate and if the rolled curbing was going to stay or be removed. Ms. Vigilante stated she would like to take them out if possible. Mr. Hallman stated a road person would need to look and see if it can be done. Mr. Hallman stated that he would contact someone we have worked with in the past. Ms. Vigilante asked Ms. Orler to inform the Township Manager to research



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the curb options. Mr. Hallman also asked Ms. Orlor to contact Public Works to remove the "volunteer" trees that are growing in between the pine trees.

b. Uwchlan Ambulance Letter

- i. Ms. Vigilante asked Ms. Guistwhite to explain the letter. Ms. Guistwhite explained that Uwchlan Ambulance is requesting more money from the Township to help with some of their unanticipated expenses. The Board decided to offer Uwchlan Ambulance the requested money (an extra \$5,000) in the new year since it was not accounted for in the 2023 budget. The Board will still be providing Uwchlan Ambulance with the budgeted amount for 2023. Mrs. Kustafik asked the Board why Uwchlan Ambulance did not reach out to their donors for money. The Board suggested Mrs. Kustafik call Uwchlan Ambulance and extend an offer. The Board suggested the Township add an article in our monthly newsletter to help with the costs.

IX. ANNOUNCEMENTS

- a. Ms. Vigilante announced the next Board meeting will be Monday, October 2, and October 16, 2023, at 7:30pm.

X. ADJOURN

- a. Dr. Bright made a motion to adjourn the meeting at 8:20pm, Mr. Hallman seconded. The motion carried 4-0.

Respectfully submitted,

Madison Orler

Township Secretary