



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Board of Supervisors
February 5, 2024

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman, Vice Chair	Madison Orlor, Township Secretary
Steven Costa, Supervisor	Jim Wendelgass, Interim Township Manager
Carin Mifsud, Supervisor	Shane Clark, Chief of Police
Thomas McLewee, Supervisor	

Ms. Vigilante called the meeting to order on February 5, 2024, at 7:30 PM and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Vigilante stated that Public Comment was being moved before Reports. Mr. Hallman made a motion to approve the agenda of the February 5, 2024, Board of Supervisors meeting. Ms. Mifsud seconded the motion. The motion was unanimously approved.

APPROVAL OF THE MINUTES

Mr. Costa made a motion to approve the minutes of the January 17, 2024, Board of Supervisors meeting. Mr. McLewee seconded the motion. The motion was unanimously approved.

Executive Session: Ms. Vigilante stated there was an Executive Session held on January 29, 2024.

PUBLIC COMMENT

Ms. Jean Humphreys stood and introduced herself to the Board. Ms. Humphreys stated that on February 1, 2024, a gentleman from the EAC committee appeared unannounced on her driveway. Ms. Humphreys stated that the gentleman informed her that that very day a company had been in the park for the purpose of providing estimates for cutting down invasive vegetation. Ms. Humphreys explained that he indicated that they intend to begin in March and would like to cut to her fence line. Ms. Humphreys stated she has prepared a response and would like to read it into the minutes as official record. Ms. Humphreys stated as follows: "I do not want any hedgerow, invasive or non-invasive vegetation, or anything else on my property cut, or for anyone to access my property for purpose of cutting the park hedgerow or for any other purpose (which access in itself would trample the existing brush). Additionally, the Township needs to be very clear before any cutting begins as to where my property line is." The Board thanked Ms. Humphreys for giving her input.

Mr. Hallman suggested a guide rail be placed on Davis Road where the construction is taking place. Mr. Hallman stated that not having a guide rail or any warning could be extremely dangerous. Mr. Hallman suggested the staff contact the Turnpike crew to ask if we can get a temporary fix.

REPORTS

Park & Recreation: Mr. Leithead gave an update on Park & Recreation. Mr. Leithead stated that the Easter Egg Hunt will be held on March 23, 2024, at 11am. Mr. Leithead stated there would be a fire truck on site for the kids, and asked Chief if a police car was able to attend, Chief agreed. Ms. Vigilante asked if Mr. Leithead could request an ambulance to attend also, Mr. Leithead agreed. Mr. Leithead explained that Park & Rec will be fundraising for the new playground since the playground grant amount was less than expected. Mr. Leithead explained that he would like to replace the six (6) benches with new donated benches in the upcoming spring.

UNFINISHED BUSINESS

Approve 2024 Budget: Ms. Mifsud made a motion to approve the 2024 Budget. Mr. Costa seconded the motion. The motion was unanimously approved.

Approve SALT Extension: Ms. Vigilante explained that SALT is awaiting grant money for their expansion project and would like to postpone the start date. Ms. Vigilante explained that there was an agreement created outlining a June 2025 completion date. Ms. Mifsud made a motion to approve the SALT Extension. Mr. Costa seconded the motion. The motion was unanimously approved.

NEW BUSINESS

Appoint Township Manager: Ms. Vigilante read Resolution 2024-08, Compensation of Township Manager, aloud. Ms. Mifsud made a motion to approve Resolution 2024-08. Mr. McLewee seconded the motion. The motion passed unanimously.

Approve Advertising of 2024 Mowing Bid: Ms. Vigilante explained that the bid package was prepared and ready for approval. Mr. Hallman suggested the start time be changed from 7am to 8am due to the potential dew on the grass in the early morning. The Board agreed to the time change. Mr. Costa made a motion to approve the 2024 Mowing Bid with the time change. Mr. Hallman seconded the motion. The motion passed unanimously.

Approve ACMEC Extension: Mr. Wendelgass stated that the ACMEC team is interested in attending the March BOS meeting to propose their plans. Mr. Wendelgass stated that they need approval of the extension to move forward. Mr. Costa made a motion to accept the ACMEC Extension. Ms. Mifsud seconded the motion. The motion was unanimously approved.

HARB Appointments: Ms. Rhonda Marks stood and gave an introduction of herself and stated she was interested in joining the Historic Commission. The Board approved Rhonda to join the Historic Commission. Mr. Hallman made a motion to approve Rhonda Marks to the Historic Commission. Mr. Costa seconded the motion. The motion was unanimously approved. Mr. Peter Moran stood and gave an introduction of himself and stated he was interested in joining HARB. The Board approved Mr. Moran to join HARB. Mr. Hallman made a motion to approve Peter Moran to join HARB. Ms. Mifsud seconded the motion. The motion was unanimously approved.

Partner with Chester County Juvenile Probation Program: Chief Clark explained that the Chester County Juvenile Probation Program used to utilize the old barn at Pine Creek Park. The Chief stated that the Juvenile Probation Program would like to utilize the old public works building. Chief explained that the Juvenile Probation Program would like to construct a wall to create two separate parts of the building. The Juvenile Probation Program would be utilizing the back half of the room where the restroom is, and the Police Department would utilize the front part for their equipment. The Juvenile Probation Program plans to have two to three juveniles at one time at the building along with probation officers. Chief Clark stated that the juveniles could help with building benches at Pine Creek Park. The board was not ready to make a final decision at this meeting. Ms. Vigilante asked if this topic could be added to the February 20, 2024, agenda. Chief Clark agreed.

ANNOUNCEMENTS

The next Board of Supervisors meetings are scheduled for Monday, February 5, 2024, and Tuesday, February 20, 2024, at 7:30 PM.

ADJOURNMENT

Mr. Hallman motioned to adjourn the meeting at 8:03 PM. The motion was seconded by Ms. Mifsud and unanimously approved.

Respectfully submitted,



Madison Orler

West Pikeland Township Secretary