



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Board of Supervisors
May 2, 2022

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Carin Mifsud, Chair	Barbara Kelley, Township Manager
Noreen Vigilante, Vice Chair	Melissa Geoghegan, Township Secretary
Harold Hallman III, Supervisor	Shane Clark, Chief of Police
Richard Bright, Supervisor	Dorene Guistwhite, Treasurer
Steven Costa, Supervisor	

Ms. Mifsud called the meeting to order on May 2, 2022, at 7:30 PM and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Vigilante motioned to approve the agenda as submitted. The motion was seconded by Dr. Bright and unanimously approved.

APPROVAL OF THE MINUTES

Ms. Mifsud requested of the Board any corrections to the Board of Supervisors Meeting Minutes from April 18, 2022. Mr. Hallman motioned to approve the minutes as submitted. The motion was seconded by Dr. Bright and unanimously approved.

EXECUTIVE SESSION

Executive Session was held on May 2, 2022 before the Board of Supervisors meeting for personnel matters.

REPORTS

Environmental Advisory Council, *Bryan Maher, Chair*: Mr. Maher provided images of LED lights and stated that the energy consultant recommended 3000K CCT LED lights for the parking lot. The EAC is seeking volunteers for their highway clean up event on May 14, 9am to noon. Mr. Maher thanked the Board of Supervisors for their support of the tree plantings at Pine Creek Park, and also thanked the Public Works Department for drilling the holes for the trees.

John Matthews, EAC Member: Mr. Matthews stated that EAC will host a table during Primary Elections at the township.

Chester Springs Library: A written report was included in the Board of Supervisors Portfolio Packet.

Parks and Recreation: No report.

PUBLIC COMMENT

Bryan Maher, West Pikeland Township Resident: Mr. Maher stated that he would like to see more township residents and committee members attend Board of Supervisors meetings.

UNFINISHED BUSINESS

Township Storage Facility: Tabled to Workshop Session held as last agenda item.

Insurance Payment for Palmer Horse Barn: Township Manager Barbara Kelley stated that the insurance company requests a letter of commitment to build the storage facility from the township.

ADA Compliant Sidewalk: The Board of Supervisors was presented with revised plans from the Township Engineer. Dr. Bright motioned to go out to bid based on revised plans for the sidewalk. The motion was seconded by Mr. Hallman and unanimously approved.

Building Repairs: Tiles will be purchased to repair missing tiles and baseboard in lobby restroom. Joseph Barbato Associates is working on as built for the glass wall replacement.

NEW BUSINESS

Roads: Mr. Costa motioned to approve going out to bid for the 2022 West Pikeland Paving Program – E. B. Walsh Associates, Inc., Recommendation Bid Package #1 for the following roads: Meredith Lane, Tullamore Circle, Horseshoe Trail (Highview Road to Messner Road), Horseshoe Trail (Messner Road to Dewees Lane), Eagle Farms Road (Byers Road to Township Line), and Oak Hill Road. The motion was seconded by Dr. Bright and unanimously approved.

Planning Commission Annual Report: Mr. Hallman motioned to accept the Planning Commission Annual Report. The motion was seconded by Mr. Costa and unanimously approved.

Purchasing Policy: Tabled.

Anselma Crossing Land Development Extension Request: Mr. Hallman motioned to accept the Anselma Crossing Lane Development letter requesting an extension until July 1, 2023. The motion was seconded by Mr. Costa and unanimously approved.

Seasonal Part Time Help: Mr. Costa motioned to approve the advertising of a Seasonal Public Works and Administrative Office Intern. The motion was seconded by Ms. Vigilante and unanimously approved.

Holiday Stroll 2022: Historic Yellow Springs will be hosting the Holiday Stroll on December 9, 2022. The Board directed the Township Secretary to research tree pricing.

ANNOUNCEMENTS

The next Board of Supervisors meetings are scheduled for Monday, May 16, 2022, at 7:30 PM and Monday, June 6, 2022, at 7:30 PM.

WORK SESSION FOR TOWNSHIP STORAGE FACILITY

Ms. Kelley stated that the insurance company requires a signed document stating township commitment to building the storage facility, as well as a proposed timeline for site work and construction. She further stated that the insurance company agrees to work with the township on a two year timeline for building the storage facility. The insurance company will pay for engineer and architect fees associated with the facility.

Discussion followed concerning what items will be stored in current Public Works building. Mr. Hallman requested of Ms. Kelley a discussion with Uwchlan Ambulance Corps to investigate the possible inclusion of a substation at the proposed storage facility. The Board requested clarification of costs in Pioneer Pole Building estimate and a break out of any engineering fees in the estimate.

The Board recommended the installation of a shower in the facility, as well as interior framing for facility rooms.

ADJOURNMENT

Mr. Costa moved to adjourn the meeting at 8:50 PM. The motion was seconded by Dr. Bright and unanimously approved.

Meeting was adjourned at 8:50 PM.

Respectfully submitted,

Melissa Geoghegan

West Pikeland Township Secretary