



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Board of Supervisors  
March 7, 2022

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Carin Mifsud, Chair	Jim Wendelgass, Township Manager
Noreen Vigilante, Vice Chair	Melissa Geoghegan, Township Secretary
Harold Hallman III, Supervisor	Shane Clark, Chief of Police
Richard Bright, Supervisor	
Steven Costa, Supervisor	

Ms. Mifsud called the meeting to order on March 7, 2022, at 7:30 PM and led the Pledge of Allegiance.

**SWEARING IN OF POLICE OFFICER TIMOTHY GRATTAN**

Officer Timothy Grattan was sworn in by Chair Mifsud.

**APPROVAL OF AGENDA**

Dr. Bright motioned to approve the agenda with the transfer of agenda item "Discuss Township Mask Policy" from New Business to immediately after Approval of Minutes, and with the tabling of agenda item "Discuss Employee Handbook" under Unfinished Business to discussion in Executive Session. The motion was seconded by Ms. Mifsud and unanimously approved.

**APPROVAL OF THE MINUTES**

Ms. Mifsud requested of the Board any corrections to the Board of Supervisors Meeting Minutes from February 22, 2022. Mr. Hallman motioned to approve the minutes as submitted. The motion was seconded by Ms. Vigilante and unanimously approved.

**NEW BUSINESS**

**Township Mask Policy:** Mr. Hallman motioned to follow CDC Guidelines and make masks optional in Township Facilities. The motion was seconded by Ms. Vigilante and unanimously approved.

**EXECUTIVE SESSION**

Executive Session was held on February 24, 2022 and March 7, 2022 before the Board of Supervisors meeting for personnel matters. Ms. Mifsud announced that an Executive Session was to be held immediately after the March 7, 2022 Board of Supervisors meeting for personnel matters.

**REPORTS**

**Environmental Advisory Council, Bryan Maher:** EAC is hosting a Shred Event on March 26, 2022 from 9am to noon in the Township parking lot. EAC is hosting a Tree Planting event at Pine Creek Park on April 9, 2022. VPP consultants and EAC members conducted an Energy Audit of Township property on March 3, 2022. Ten Year Plan recommendations will be available in 2023. EAC will be providing recommendations for LED lights and Police hybrid cars.

**Chester Springs Library, Nancy Niggel:** Circulation is up .7% from 2021, door count is up 27.6% from 2021. Programming was down 5.3% in January 2022 due to staffing issues. The Community Seed Library is now available.

**Parks and Recreation:** Ms. Mifsud directed Township staff to connect with Parks and Recreation Chair concerning the DCNR grant.

#### **PUBLIC COMMENT**

None.

#### **UNFINISHED BUSINESS**

**Township Storage Facility:** Insurance company is awaiting consultation with external consultants to determine whether our building estimate is consistent with their earlier findings.

**Back Wall of Township Building:** Township Manager Jim Wendelgass informed the Board that six demolition contractors had been contacted and only one would give an estimate. The Board requested the list of contractors contacted.

**Discuss Employee Handbook:** Tabled for Executive Session.

#### **NEW BUSINESS**

**Discuss 2022 Road Maintenance Plan:** Mr. Wendelgass will arrange a road inspection tour for the supervisors.

**Appointment of Jennifer Wachsmuth to Parks and Recreation Committee:** Dr. Bright motioned to approve the appointment of Jennifer Wachsmuth to the Parks and Recreation Committee. The motion was seconded by Mr. Hallman and unanimously approved.

**Appointment of Sam Wachsmuth to Parks and Recreation Committee:** Mr. Hallman motioned to approve the appointment of Sam Wachsmuth to the Parks and Recreation Committee. The motion was seconded by Dr. Bright and unanimously approved.

#### **ANNOUNCEMENTS**

The next Board of Supervisors meetings are scheduled for Monday, March 21, 2022, at 7:30 PM and Monday, April 4, 2022, at 7:30 PM.

#### **ADJOURNMENT**

Mr. Hallman moved to adjourn the meeting at 7:54 PM. The motion was seconded by Ms. Vigilante and unanimously approved.

Meeting was adjourned at 7:54 PM.

Respectfully submitted,

Melissa Geoghegan

West Pikeland Township Secretary