



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Board of Supervisors  
March 4, 2024

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Vice Chair	Madison Orlor, Township Secretary
Steven F. Costa, Supervisor	Joseph L. Romano III, Township Manager
Carin Mifsud, Supervisor	Shane Clark, Chief of Police
Thomas McLewee, Supervisor	

Ms. Vigilante called the meeting to order on March 4, 2024, at 7:30 PM and led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mr. Hallman made a motion to approve the agenda of the March 4, 2024, Board of Supervisors meeting. Mr. McLewee seconded the motion. The motion was unanimously approved.

**APPROVAL OF THE MINUTES**

Mr. Hallman made a motion to approve the minutes of the February 20, 2024, Board of Supervisors meeting. Mr. Costa seconded the motion. The motion was unanimously approved.

**REPORTS**

*Library:* Ms. Nancy Niggel gave an overview of the January report. Ms. Niggel reported that January was a great month for the library. Ms. Niggel stated that from December, the circulation was up 18% and the average visit from 2023 to 2024 was up 2.3%. Ms. Niggel stated that the "bring your child to the library" day had about sixty attendees. Ms. Niggel stated that the legislative breakfast will be April 5, 2024 and invited the supervisors to attend. The Board thanked Ms. Niggel for her report.

*WPT Historic Commission:* Mr. Romano provided the Board with the annual report for the Historic/HARB committee. The report contained information / activities the committee completed in the 2023 year. Mr. Romano investigated the BoS request to combine both HARB and the Historical Committee. Given both groups have a Historical nexus, making the task appear doable. However, given the HARB is a statutorily supported board, it was best to keep them separate. After seeking counsel from both groups, Mr. Romano said that the Historic Committee and HARB continue to stand alone given the statutory ordinance (#14, 1973-14) establishing HARB. However, the members from each will be pooled and serve both purposes depending on the task or application presented. In essence, switching hats as needed to address an applicant's request/subject. Pooling experiences address a growing shortage of residents with the knowledge necessary to successfully oversee these two important township tasks and responsibilities.

**PUBLIC COMMENT**

*Mike Leader:* Mr. Michael Leader (Mill at Anselma) stated that the Mill at Anselma will be hosting an Open House event on April 5, 2024, to bring awareness to how the Mill operates and what it has to offer. Mr. Leader passed out invitations to the Board members and extended the invitation to the crowd.

*Mr. Griffiths of 932 Kimberton Road:* Mr. Paul Griffiths stood and introduced himself to the Board. Mr. Griffiths stated that his home/property has flooded due to the PennDOT storm pipes being clogged. Mr. Griffith asked for the Township's help in contacting PennDOT to take care of the pipe issues that are causing damage to his property. Mr. Romano assured Mr. Griffiths that the Township will do everything they can to assist.

## UNFINISHED BUSINESS

*EAC Event Calendar:* Mr. Romano explained that cosmetic changes were made to the postcard and that they will be shipped via EDDM. Mr. Romano stated that the cost has decreased to about \$1,300. Mr. Hallman asked if the Township's phone number and address could be added, Mr. Romano agreed. Ms. Mifsud made a motion to approve the sending of the postcards, not to exceed \$1,300. Mr. Costa seconded the motion. The motion passed unanimously.

*Approve Adhi Parasakthi Charitable Medical Education and Cultural (ACMEC) Society of North America Extension:* Mr. Romano stated that the ACMEC team has asked for an extension up to April 30, 2024, however, the ACMEC team plans to attend the April 1, 2024, BOS meeting. Mr. Romano stated that the planning commission, at their January 8, 2024 meeting, recommended the Board of Supervisors approve the application and that it grant the requested waivers. Mr. Hallman made a motion to accept the extension from ACMEC. Ms. Mifsud seconded the motion. The motion passed unanimously.

*Approval to replace emergency lighting in the administration building:* Mr. Romano stated that the Board has previously seen this quote from Chico Electric to replace the emergency lighting. Mr. Romano stated there may be a small fluctuation in price, however, it will not exceed \$9,000. Ms. Mifsud made a motion to accept the quote from Chico Electric to replace the emergency lighting in the Township Building. Mr. Costa seconded the motion. The motion passed unanimously.

## NEW BUSINESS

*Park & Recreation Volunteer Approval:* Mr. Jeff Loudin (Chair of Park & Rec) stood and introduced himself and Janet Vrecennak, the new potential member. Jeff gave an overview of Janet's experience and stated that the Park and Rec Committee is ecstatic to have her apart of the team. Ms. Mifsud made a motion to approve Janet joining the Park & Recreation Committee. Mr. Hallman seconded the motion. The motion passed unanimously.

*Resolution 2024-09: 2024 National Library Week Proclamation:* Ms. Mifsud made a motion to approve Resolution 2024-09. Mr. Hallman seconded the motion. The motion passed unanimously.

## ANNOUNCEMENTS

The next Board of Supervisors meetings are scheduled for Monday, March 18, 2024, and Monday, April 1, 2024, at 7:30 PM.

## ADJOURNMENT

Mr. Hallman motioned to adjourn the meeting at 7:58 PM. The motion was seconded by Mr. Costa and unanimously approved.

Respectfully submitted,



Madison Orler

West Pikeland Township Secretary