



West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
Agenda
BOARD OF SUPERVISORS
June 20, 2023, at 7:30 PM

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Barbara Kelley, Township Manager
Steven Costa, Vice Chair	Dorene Guistwhite, Township Treasurer
Harold Hallman III, Supervisor	
Carin Mifsud, Supervisor	
Richard Bright, Supervisor	

I. CALL TO ORDER

- a. Ms. Vigilante called the meeting to order at 7:30pm.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

- a. Ms. Vigilante added the appointment of Joe Romano to the Planning Commission. Mr. Hallman made a motion to approve the agenda. Mr. Costa seconded the motion. The motion passed unanimously.

IV. APPROVAL OF MINUTES

- a. Mr. Hallman made a motion to approve the minutes subject to the additional changes to be made. Dr. Bright seconded the motion. The motion passed unanimously. Ms. Vigilante wants the Board of Supervisors to see the changes made.

V. EXECUTIVE SESSION

- a. Ms. Vigilante stated that the Board had two executive sessions on June 19, 2023, and June 20, 2023, to discuss personnel matters.

VI. Clean Energy Transition Plan Presentation

- a. Mr. Maher reported that EAC members worked with Practical Energy Solutions Consultants, Marika Williams, and Chester County VPP Grant Administrator Mark Gallant. VPP Clean Energy Transition Plan grant committee consisted of four townships: West Pikeland, East Pikeland, West Vincent, Schuylkill townships. Mr. Gallant reported that the County is committed to VPP Grant's mission of future growth of Chester County for ten years in six topic areas. The County is committed to funding sustainability projects in accordance with the Landscapes 3 Plan and the Climate Action Plan in the CONNECT topic area. There was discussion on climate change, sustainability, community and municipal plans, and next step implementation opportunities. The Supervisors and the audience asked questions on the Clean Energy Transition Plan. The first step tonight is for



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the Board of Supervisors to accept the Municipal and Community Plans. The next step is for EAC to customize the implementation steps and propose the plans to the Board of Supervisors for approval of the Municipal and Community plans. Mr. Costa stated the plans should have priority recommendations with associated timing and costs. The EAC will prepare a comparison of WPT numbers with neighboring townships in the VPP grant. Dr. Bright made a motion to accept the Clean Energy Transition Plan. Mr. Costa second and it was unanimously approved. Dr. Bright stated that the plan needs to be put on the website.

VII. REPORTS

a. Parks and Recreation

- i. Mr. Leithead reported that the playground grant was submitted. Ms. Kelley stated that there are four additional items that need to be sent to the Program Administrator and it will be done tomorrow. There will be no summer meetings and September is the next meeting. Ms. Mifsud stated the Palmer House area is where a gazebo is going to be placed and disc golf hole #8 will possibly be moved to avoid potential issues. The Board of Supervisors needs to agree on the location and size of the Gazebo.
- ii. Ms. Mifsud made a motion to approve the installation of Disc Golf tees #2 to #7. Mr. Costa approved the motion, and it was unanimously approved.

b. Environmental Advisory Council

- i. Mr. Maher reported the Fall Festival will be planned for next year. The EAC will present a plan with a date, costs, action items, such as vendors and music for the Board of Supervisors to consider.
- ii. Ms. Newman stated that a corporation employee contacted her to provide volunteer hours for West Pikeland in June. Ms. Mifsud stated that anyone who wants to volunteer or host a volunteer event in West Pikeland needs to meet with the Parks and Recreation Committee and get final approval from the Board of Supervisors. Ms. Newman stated that it just came upon her last week, and she copied everyone since it was unfortunately a timely offer of service. The volunteer work is providing an inventory of the trees and the maintenance of existing trees. Next time she will go to EAC, Park and Recreation and Board of Supervisors. Mr. Costa stated that volunteer groups are welcome to help in other ways, such as EAC Clean up days. Ms. Mifsud stated that we need to provide volunteer release forms for the volunteers for the Friday, June 30, 2023, from



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9am to 11am, Volunteer Day in Pine Creek Park. Ms. Kelley stated that she will update the Police and Public Works officials.

c. Storage Facility Approved Expenses

- i. Mr. Costa made a motion to approve the \$1,723,892.56, as presented. Dr. Bright seconded. Mr. Costa, Ms. Vigilante, Mr. Bright, and Ms. Mifsud voted yes, and Mr. Hallman voted no. The motion passed. Mr. Costa stated that any more money needed over the amount of the approved amount must come from the other budget items.

VIII. PUBLIC COMMENT

- a. Mr. Hallman requested that the Fireworks link from PSAT be placed on the website to educate the community about fireworks. Mr. Hallman asked Ms. Kelley to put a fireworks alert on the website. Ms. Vigilante requests Ms. Kelley put the SPCA announcement about dog donation, in relationship to fireworks, be placed on the website. There was public discussion on the drought in relation to the fireworks. Ms. Kelley was instructed to put on the drought alert on the website. Mr. Bright wanted to thank Mark Gallant and Marika Williams for their presentation tonight.

IX. UNFINISHED BUSINESS

a. Palmer House

- i. Ms. Vigilante reported that the demolition of the Palmer House was part of a grant we received. She stated the beautiful views for a gazebo will be nice. Ms. Kelley recommended that the Supervisors meet at the site and decide what they want, the size and the location of the gazebo.

b. Playground Resolution 2023-13

- i. Ms. Vigilante read the resolution. Dr. Bright made a motion to approve the resolution in substance, Mr. Costa seconded the motion. The motion passed unanimously. Ms. Kelley will make the changes for the Supervisors signature after the meeting.

c. Paving Costs

- i. Mr. Hallman made a motion to approve the cost of \$26,800, and Mr. Costa seconded the motion. The motion passed unanimously. The motion included using 2" binder and 2" wearing coarse on Sycamore Lane.



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d. Planning Commission Appointment

- i. Ms. Mifsud made a motion to appoint Joe Romano to the Planning Commission to fill the seat of Tom Dinan. Mr. Costa seconded the motion and the motion passed unanimously.

X. NEW BUSINESS

a. Anselma Mill Crossing Plan Extension Approval

- i. Ms. Vigilante stated the developer of the Anselma Mill project wants a one-year extension. Ms. Kelley stated that the Planning Commission recommends this extension. Dr. Bright made the motion to approve the extension of the land development project and Ms. Mifsud seconded. The motion passed unanimously.

b. Approval of Bills and Treasurer's Report

- i. Ms. Guistwhite reported Open Space funds are \$2.8M, Liquid Fuels is \$380K, Library Tax Funds is \$88K. The current balance of the general fund is \$4.2MM. Earned income is currently running a little below budget. This could be a timing issue. The Township is seeing a big upside in interest as rates continue to be strong. Real Estate Tax is on target. Expenses are running below budget primarily due to expenses for the Walnut Lane building running behind. The report is on file. Mr. Hallman abstained from Wex bill, dated 5/26/23, Wex bill dated 6/16/23, HGS #9649 dated 6/13/23.

c. Harassment Policy Approval

- i. Mr. Hallman made a motion to approve the Harassment Policy, dated 5/10/23, and Ms. Mifsud seconded. The motion passed unanimously.

XI. ANNOUNCEMENTS

- a. Ms. Vigilante announced the next Board meeting will be Monday, July 17, 2023, and August 7, 2023, at 7:30pm.

XII. ADJOURN

- a. Mr. Hallman made a motion to adjourn the meeting at 8:42pm, Ms. Mifsud seconded. The motion was approved.