



# West Pikeland Township

## **Minutes Park and Recreation Committee November 6, 2025, 7:30PM**

### **I. CALL TO ORDER**

- a. Jeff Loudin, Jennifer Wachsmuth, Diana Urbanski, Nancy Niggel, Sam Wachsmuth (via phone), Janet Vrecenak from Parks and Rec in attendance. Arthur Vrecenak from Open Space in attendance. Tom McLewee from the BOS in attendance.
- b. Meeting called to order at 7:31 pm

### **II. APPROVAL OF AGENDA**

- a. Jennifer a motion to approve the agenda. Janet seconded. Approved

### **III. APPROVAL OF MINUTES**

- a. Jennifer made a motion to approve the agenda. Nancy seconded. Approved

### **IV. PUBLIC COMMENT**

- a. Bench Dedication
  - i. Ryan and Aimee Ludt from the Fairfield Development came to request that a bench be erected in memory of Bill Brandfass. The bench would be located in Walnut Lane Park.
  - ii. Bill lived in Fairfield for over 25+ years and was the force that centered the neighborhood and made it more of a community versus just a collection of houses in a development.
  - iii. Bench type and wording for the plaque will be reviewed by Jill Tonachio prior to installation.
  - iv. Dedication plans are to be determined.
  - v. Jeff to present to BOS at next meeting. Parks and Rec had approved the bench several months ago.
- b. Library Update
  - i. ServPro will begin trying to salvage books and will store book shelves, etc while the roof is being repaired.
  - ii. Roof repair to tentatively start in two weeks.

- iii. The temporary library location will be at St. Peter's Church on Clover Mill Road until the Library repair is completed.

## V. ONGOING BUSINESS

### a. Treasurer Report:

- i. No changes to the treasurer's report. No update.
- ii. No additional funds raised for the playground since Fall Festival
  - 1. Question raised regarding money Parks and Rec spent from our operating budget for Pretzels that were sold at the Fall Festival that were then debited from the monies collected at the event for the Playground.
    - a. Pretzel money should come from operating budget. Jeff will speak with township about this accounting issue.

### b. Committee Updates: EAC & Open Space

#### i. Open Space

- 1. Trying to determine if the HOA trails going through Pickering Meadows can remain Open.
  - a. There is an easement but need to determine if the easement aligns with the trail in order to link Pickering Meadow trails with Walnut Lane.

#### ii. EAC

- 1. No report
- 2. Review of Sign for Retention basin.
  - a. Location should be beyond fence overlooking the basin.
- 3. Should have a Stormwater page on the website to educate the public on these basins.
- 4. Need to determine the cost of the standard Stormwater Basin Sign supplied by PennState Extension before voting to approve purchase and installation.
  - a. Sarah to get the price

### c. Current Projects –

- i. Story Walk - Walnut Lane

1. The panels and posts have been ordered and will be stored by the township at Pine Creek Park
2. The township will accept the order via box truck.
3. Installation to take place at Walnut Lane as soon as possible.
4. Jeff to discuss details with township to ensure proper storage and installation.
5. The Operations and Maintenance Plan was accepted by the township.

ii. Disc Golf Update

1. The old ten and eleven have been pulled and volunteer efforts are underway to finish the course.
2. Should be done by spring.
3. The Operations and Maintenance Plan is being created for the course. Sam writing the plan.
4. Sam to determine if an event can be hosted at the course. We can use event for fundraising for the playground.

d. Holiday Stroll Planning

- i. December 12 is the day of the event.
- ii. Postpone Parks and Rec meeting on Dec 4 and reschedule for December 11 and locate the meeting at the Arts Studio.
  1. Diana makes a motion to postpone the Dec 4 meeting and reschedule it for Dec 11 at the Arts studio. Jennifer seconds. All in favor.

a. Jeff to tell township to reschedule

- iii. Montgomery School volunteers will attend
- iv. Ornament kits ordered.
- v. Spin Art will be offered.
- vi. Need glow stick bracelets to give away.
- vii. Need two solo stoves
  1. Jeff to bring solo stove
  2. Diana to bring wood

- viii. Need pizza to feed our volunteer students so we should plan for this.
- ix. Need a speaker for music
  - 1. Diana to bring speaker
- x. Playground Fundraiser
  - 1. Selling pretzels/cider as fundraiser for Playground
  - 2. Tom will donate ten Dept 56 Snow village homes to raffle off.
  - 3. Need Lottery Tickets: Jennifer to Check for tickets
  - 4. Need containers for ticket bins. Nancy to supply.
  - 5. Beer Donation Needed
    - a. Will sample beer for donations to the Playground
- xi. Keep an eye on email for action list for event.

## **VI. NEW BUSINESS**

- a. P&R Committee vacancies
  - i. Have one vacancy open.
    - 1. Will invite candidate to come to January meeting
- b. Current Committee Member Term Dates
  - i. Jennifer resigned from her position
    - 1. Now there are two vacancies.

## **VII. ANNOUNCEMENTS**

- a. Next Meeting 12/11/2025 @ 7:30PM

## **VIII. ADJOURN**

- a. Meeting adjourned at 8:48 pm





