



West Pikeland Township

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Joseph L. Romano III, Township Manager
Harold M. Hallman III, Vice Chair	Sergeant Wayne O'Connell, Officer-in-Charge
Steven F. Costa, Supervisor	Dorene Guistwhite, Township Treasurer
Thomas J. McLewee Jr., Supervisor	Guy Donatelli, Solicitor
Carin Mifsud, Supervisor	

Ms. Vigilante called the meeting to order on September 15, 2025 at 7:30 PM and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Vigilante added to the agenda under old business an update on the Police Chief Executive search by Mr. Romano, and under new business the resignation of Township Secretary and appointment of Township Secretary. Ms. Mifsud made a motion to approve the September 15, 2025, Board of Supervisors agenda. The motion was seconded by Mr. Costa and passed unanimously.

APPROVAL OF THE MINUTES

Mr. Hallman made a motion to approve the minutes of the September 2, 2025, Board of Supervisors meeting. The motion was seconded by Mr. McLewee and passed unanimously.

EXECUTIVE SESSION

Ms. Vigilante reported that an executive session is scheduled for September 25, 2025. The topic of discussion is personnel.

REPORTS:

Police: Sergeant O'Connell (Officer-in-Charge) thanked the Board of Supervisors for acknowledging Officer McCarron's retirement from the West Pikeland Township Police Department and the many years of service to the community. Sergeant O'Connell then reported that for the month of August 2025 there were 602 calls handled, 607 hours were worked, 4,456 miles were traveled, 106 traffic citations were issued, 49 traffic warnings were written, 2 suspicious vehicles were cleared, 1 fraud, and 3 suspicious conditions.

Treasurer Report/Approval of Bills: Ms. Guistwhite provided the written report to the Board. Mr. Costa made a motion to approve the bills. Mr. McLewee seconded the motion. The motion passed unanimously.

2026 Minimum Municipal Obligation (MMO): Ms. Guistwhite briefed on the township funding requirement for the municipal pension plan supporting the Township's police officer's

retirements. The amount, \$61,288, was calculated for 2026 using estimated 2025 W-2 wages of the covered employees.

UNFINISHED BUSINESS

Disc Golf at Pine Creek Update: Sam Wachsmuth with West Pikeland Disc Golf (WPDG), informed the Board of Supervisor's that in light of the rejection from Natural Lands Trust, Chester County Disc Golf, and WPDG seek approval to add a hole in between existing hole 7 and 8. The proposed hole will play with a mandatory boundary forcing golfers to throw right before going up the hill. This layout will prevent any stray discs from landing near the Gazebo and allow for more than adequate sight lines to spot walkers using the trail surrounding the weather station field. Before approving the relocation, Mr. Romano asked for a maintenance agreement be included in the motion to approve. Ms. Mifsud made a motion to approve the relocation and requirement for a maintenance agreement. The motion was seconded by Mr. McLewee and passed unanimously.

Police Chief Executive Search: Mr. Romano updated the Supervisors and those in attendance that the search continues with Supervisors reviewing applicants' resumes to determine those who will participate in a video interview and exercise. After which applicates selected for the final phase will be interviewed with a selection targeted for early November.

- Mr. Donatelli shared with the Board and attendees that the request to place the Police Service tax referendum on the ballot has be favorably received and is currently posted on the unofficial sample ballot created by Chester County Voter Services.

NEW BUSINESS

COMCAST Cable Franchise Renewal: Mr. Romano explained that our current franchise agreement with Comcast is expiring December 30, 2026 and pursuant to Section 626 of the Federal Cable Act, the Township has begun the process of negotiating a new franchise agreement. An important part of the franchise negotiations is seeking public comments on Comcast's past performance. Notices were placed on the Township website soliciting comments regarding COMCAST's performance and customer support as well as thoughts on our community's future cable-related needs. Over the 30-day period, one comment was received from Mr. Glenn Cronin "...30yrs with COMCAST...delighted with the service".

Resignation of Township Secretary

Ms. Mifsud made a motion to accept the resignation of Mr. Romano as Secretary effective September 22, 2025. The motion was seconded by Mr. Costa and passed unanimously.

Township Secretary Appointment

Ms. Mifsud made a motion to appoint Ms. Jennifer Wachsmuth as Township Secretary effective September 22, 2025. The motion was seconded by Mr. Hallman and passed unanimously.

PUBLIC COMMENT

Ms. Vigilante opened the floor for public comment.

-Resident Ara Chalian emphasized getting the word out suggesting a more aggressive use of social media to complement the township's web site.

-Resident Jeff Kern asked for the status on hiring police officers pending the Police Chief selection, the timeline following selection of the Police Chief, and how the police department will be organized. and setup. Mr. Kern also asked Mr. Donatelli what the status was of the referendum regarding taxation in support of police services.

-Supervisor, Mr. Hallman commented on how volunteering is not just a generous act—it's a vital part of what keeps our community thriving and connected. He cited opportunities on the Parks and Recreation Committee, the Environmental Advisory Council, the Planning and Zoning Board, the West Pikeland Land Trust, or Open Space, where each volunteer brings valuable experience and fresh ideas that help shape a better future for all. Pointedly, he called attention to our Nation's preparation commemorating the 250th anniversary of the signing of the Declaration of Independence, sharing we have a unique opportunity to join with neighboring townships and Chester County to honor those who played a role in forging our Nation—especially those who lived in, worked in, or passed through West Pikeland. He concluded his remarks by asking those who may be up for the challenge to reach out to anyone of Supervisors to include those in front office.

ANNOUNCEMENTS

The next Board of Supervisors meeting will be held at the Township Building, 1645 Art School Road, Chester Springs, PA, on:

- Monday, October 6, 2025, at 7:30 PM
- Monday, October 20, 2025, at 7:30 PM

There will be two public budget work sessions on:

- Tuesday, October 7, 2025 at 6:30 PM
- Tuesday, October 14, 2025 at 6:30 PM

ADJOURNMENT

Ms. Mifsud made a motion to adjourn the meeting at 8:04 PM. The motion was seconded by Mr. McLewee and unanimously approved.

Respectfully submitted,



Jennifer K. Wachsmuth
Township Secretary