



# West Pikeland Township

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Joseph L. Romano III, Township Manager
Harold M. Hallman III, Vice Chair	Sergeant Wayne O'Connell, Officer-in-Charge
Steven F. Costa, Supervisor	Dorene Guistwhite, Township Treasurer
Thomas J. McLewee Jr., Supervisor	Jennifer Wachsmuth, Township Secretary
Carin Mifsud, Supervisor	

Ms. Vigilante called the meeting to order on December 15, 2025 at 7:30 PM and led the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

Mr. McLewee made a motion to approve December 15, 2025, Board of Supervisors agenda. The motion was seconded by Mr. Costa and passed unanimously.

## **APPROVAL OF THE MINUTES**

Mr. Costa made a motion to approve the minutes of the December 1, 2025, Board of Supervisors meeting. The motion was seconded by Mr. McLewee and passed unanimously.

## **EXECUTIVE SESSION**

Ms. Vigilante reported executive sessions were held on December 10 & 15, 2025 regarding personnel.

## **REPORTS:**

### *Police:*

Officer O'Connell reported statistics for the month of November 2025.

### *Treasurer Report/Approval of Bills:*

Ms. Guistwhite provided the written report to the Board. Mr. Costa requested more detail regarding check number 10763 which was provided. Mr. Costa made a motion to approve the bills. Mr. McLewee seconded the motion. The motion passed unanimously, apart from Mr. Hallman, as he abstained from Check number 10732 in the amount of \$62.65 as it provides payment to Hallman's General Store.

## **UNFINISHED BUSINESS**

### a. Adoption of Budget

Mr. Romano stated that the budget has been on display for public view for 20 calendar days (November 19<sup>th</sup> through December 9<sup>th</sup>) and having received no comments, a motion to adopt the 2026 budget is offered. Ms. Mifsud made a motion to approve the Adoption of the 2026 Budget. The motion was seconded by Mr. McLewee. Mr. Costa voted NO to

adopt the 2026 Budget as presented citing concerns regarding the recent approval by the Supervisors to pay 2025 year-end bonuses to staff in December that were not budgeted for 2025. Mr. Costa stated that these bonus payments were not included the 2025 year-end forecasted results presented to the Supervisors and residents during the 2026 budget workshops. The Budget passed 4-1.

## **NEW BUSINESS**

### a. Commission, Committee and Council Resignations

Mr. Romano reported several resignations were received for consideration: Mr. Sean O'Neill resigned from the Planning Commission, Ms. Jennifer Wachsmuth resigned from the Parks and Recreation Committee, Mr. Bryan Maher and Mr. John Matthews resigned from the Environmental Advisory Council. Efforts are underway to fill the vacancies with new volunteers. Mr. Hallman made a motion to approve the resignations of Mr. O'Neill, Ms. Wachsmuth, Mr. Maher and Mr. Matthews. The motion was seconded by Mr. Costa and approved unanimously.

### b. Proclamation 2025-03 – Exceptional Public Service

Mr. Romano proposed a Proclamation to honor Mr. Sean O'Neill for his many years of service to West Pikeland Township. Throughout his time with us, Sean has been a steady, reliable presence, always working toward the betterment of West Pikeland. His contributions have touched every corner of our community, from planning to open space, to advocating for policies that promote safety, sustainability, and a high quality of life for all residents. His work has truly made a lasting impact, and we are deeply appreciative of the care and professionalism he brought to every task. Mr. Hallman made a motion to approve the proclamation honoring Mr. Sean O'Neill. The motion was seconded by Ms. Mifsud and unanimously approved.

### c. Resolution 2025-18

Mr. Romano stated West Pikeland Township aims to adopt a land use plan that designates specific properties—UPI Nos. 34-4-14 and 34-4-18—located within the township for potential open space purposes. As part of this plan, the township formally recognizes these properties for potential inclusion in open space acquisition programs, enabling them to benefit from open space-related opportunities. The Planning Commission reviewed the resolution on December 8th and recommended approval. Mr. Costa made a motion to approve Resolution 2025-18 approving the township's desire to add UPI Nos. 34-4-14 and 34-4-18—located within the township for potential open space purposes. Ms. Mifsud seconded the motion and the Board passed it unanimously.

### d. Resolution 2025-19

Mr. Romano presented this Resolution that authorizes Chester County Treasurer and the County Treasurer's Office, to serve as deputy tax collector and to ensure proper receipt and collection of all real estate taxes due, either directly or by contract with a third party. Mr. McLewee made a motion to approve Resolution 2025-19 authorizing the Chester County Treasurer and the County Treasurer's Office, to serve as deputy tax collector for

West Pikeland Township for 2026. Mr. Costa seconded the motion, which was passed unanimously by the Board.

e. Resolution 2025-20

Mr. Romano presented this Resolution authorizing the submission of the Chester County Preservation Partnership Program grant application. Ms. Mifsud made the motion to approve Resolution 2025-20 authorizing the submission of the Chester County Preservation Partnership Program grant application which was seconded by Mr. Costa. The Board passed the resolution unanimously.

**PUBLIC COMMENT**

Ms. Vigilante opened the floor for public comment.

Ms. Mifsud stood to share that this is her last Board of Supervisors meeting, and she wanted to thank the residents of West Pikeland Township for their support and encouragement over the last 6 years. Special thanks were given to Joe Romano, Wayne O'Connell and the entire Public Works team for their dedication. She also wanted to thank her fellow Supervisors for their many years of collaboration on an untold number of issues, big and small.

Resident Bill Moore (Fairfields HOA) requested a document from the township identifying the points of responsibility regarding storm drains, culverts, etc. in their development. Ms. Vigilante asked Mr. Romano to work on this and update the Supervisors.

**ANNOUNCEMENTS**

The next Board of Supervisors meeting will be on:

- Monday, January 5, 2026
- Tuesday, January 20, 2026

**ADJOURNMENT**

Ms. Mifsud made her final motion as a Township Supervisor to adjourn the meeting at 7:51 PM. The motion was seconded by Mr. Hallman and unanimously approved.

Respectfully submitted,

Jennifer Wachsmuth  
Township Secretary