



West Pikeland Township

RESOLUTION NO. 2026-16

RECIND AND REPLACE RESOLUTION 2026-13 ESTABLISHING A POLICY FOR THE USE AND DISPOSAL OF ELECTRONIC RECORDINGS OF PUBLIC MEETINGS OF THE BOARD OF SUPERVISORS

WHEREAS, the Township Board of Supervisors passed Resolution 2026-13 on May 4, 2026, and now hereby rescind that Resolution and hereby replace it with this Resolution 2026-16; and

WHEREAS, the Township Secretary, responsible appointed official, or Township support staff utilize an electronic recorder to record proceedings of each Board of Supervisors meeting held in the Township; and

WHEREAS, the electronic recordings of the Board of Supervisors meetings are made solely to assist in preparation of written minutes. The approved written minutes constitute the official record. Electronic recordings shall be retained for 90 days after approval of the official written minutes and then destroyed unless required to be preserved by law, pending litigation, audit, Right-to-Know request, or other legal hold.

NOW, THEREFORE BE IT RESOLVED, that all electronic recordings of public meetings shall be used only to assist in the preparation of the official meeting minutes for the Board of Supervisors;

BE IT FURTHER RESOLVED, that all electronic recordings of the Board of Supervisors meetings shall be destroyed by the Township Secretary, responsible appointed official or Township staff member 90 days after the approval of the official written minutes.

RESOLVED and ADOPTED this 15th day of June 2026.

West Pikeland Township Board of Supervisors

By:


[REDACTED]
THOMAS J. MCLEWEE JR., Chair


[REDACTED]
NOREEN VIGILANTE, Vice Chair


[REDACTED]
STEVEN R. COSTA, Supervisor


[REDACTED]
HAROLD M. HALLMAN III, Supervisor


[REDACTED]
BRYAN MAHER, Supervisor

15 Jun 2026


[REDACTED]
JENNIFER WACHSMUTH
West Pikeland Township Secretary